

From

The Registrar

To

The Head

University Department/ Centre concerned

Sir / Madam

Sub:- Election to Mahatma Gandhi University Departments Students Union (2019-20) –  
Publishing of Election Notification and Electoral roll- request- reg.

Ref:- Our Letter of even number, dated 16.07.2019

Election to the Mahatma Gandhi University Department Students Union 2019-'20 will be held on 22.08.2019. The elections will be conducted in Presidential Mode (Clause 6.2.2 of Lyngdoh Committee Recommendations approved by the Hon'ble Supreme Court of India). The notification and preliminary electoral roll for the election will be published on 05/08/2019 and 06/08/2019, 11.00 am respectively. The last date, time and hour for filing complaints on the preliminary roll is at 2.00 noon on 07/08/2019 and the final electoral roll will be published on 07/08/2019, 4.00 pm. The notification containing the detailed time schedule and electoral rolls will be uploaded to the website of the university ([www.mgu.ac.in](http://www.mgu.ac.in)) as per the approved schedule for the same. You are requested to download and publish the same from the website from time to time as per the schedule, in the notice board of your Department. No examination or other academic programmes shall be scheduled in the Department /School on the date of poll.

It is also informed that the students who are in the electoral roll have to produce photo identity cards duly signed by the head of the institution with the seal of the institution before the Returning Officer for voting. Hence you are requested to issue duly authorized identity cards to the students enlisted in the electoral roll for election to the Department Students Union 2019-20.

Kindly take necessary action in this regard.

Yours faithfully  
SABOO THOMAS  
JOINT REGISTRAR II (ADMIN)  
(For The Registrar)



**SCHEDULE FOR ELECTION TO THE DEPARTMENT STUDENTS UNION**  
**(2019 - 20)**  
**PRESIDENTIAL MODE**

| <b>Sl.No.</b> | <b>Programme</b>  | <b>Date</b>       |                            |
|---------------|---|-------------------|----------------------------|
| 1             | Date of Notification  | 05.08.2019        |                            |
| 2             | Date of Publication of Electoral Roll                                 | 06.08.2019        | 11.00 am                   |
| 3             | Last date and hour for filing complaints regarding the Electoral Roll | 07.08.2019        | 2.00 pm                    |
| 4             | Publication of the Final Electoral Roll                               | 07.08.2019        | 4.00 pm                    |
| 5             | Last Date and Hour for receipt of Nomination                          | 08.08.2019        | 2.00 pm                    |
| 6             | Scrutiny of Nomination  | 08.08.2019        | 2.05 pm onwards            |
| 7             | Publication of the list of valid Nominations                          | 08.08.2019        |                            |
| 8             | Last date and time for withdrawal of candidature                      | 12.08.2019        | 11.00 am                   |
| 9             | Publication of the final list of candidates                           | 12.08.2019        | 3.00 pm                    |
| 10            | <b>Polling</b>  | <b>22.08.2019</b> | <b>10.00 am to 1.00 pm</b> |
| 11            | <b>Scrutiny &amp; Counting of Votes</b>                               | <b>22.08.2019</b> | <b>2.00 pm onwards</b>     |

Sd/-

Dr.Aravindakumar C.T.  
Pro Vice Chancellor (i/c) of Vice Chancellor