

MAHATMA GANDHI UNIVERSITY

(Estd. By Kerala Legislature vide Notification No.3431/Leg.C1/85/Law dt.17.4.1985)

('A' Accreditation by NAAC)

DIRECTORATE FOR APPLIED SHORT TERM PROGRAMMES

KOTTAYAM – 686560 Phone: 0481-2731066 Mail: dastp@mgu.ac.in

QUOTATION NOTICE

No. 16956 / 02 /DASTP/PURCHASE/2019

Dated.23/05/2019

Competitive quotations are invited from reputed firms for the supply of the following item for the use at Directorate for Applied Short-term Programmes, Mahatma Gandhi University, Priyadarsini Hills P.O, Kottayam-686560, subject to the specifications, terms and conditions given below.

Sl. No.	Item	Quantity	Specification
1.	Photocopier	1 No.	A3 and A4 digital monochrome heavy duty duplex copier, A3 and A4 colour scanner with networking, touch screen display, Reverse Automatic Document Feeder, 20- 30 CPM copy speed, 500 X 2 sheets paper tray, Memory Minimum 320 MB, stand, one year onsite warranty

The number and date of the quotation notice should be specified on the envelope containing the quotation. Quotations should specifically carry unit price, tax rate, guarantee etc. It should reach the office of the Director-in-Charge, Directorate for Applied Short erm Programmes, Mahatma Gandhi University, Priyadarsini Hills P.O, Kottayam- 686560 (phone-9496300675) before 2 P.M on 03/06/2019. Quotations will be opened at 2.30 P.M on the same day while the representative of the firm can also be present.

Director-in-Charge