

**MAHATMA GANDHI UNIVERSITY
UNIVERSITY LIBRARY
Priyadarshini Hills, Kottayam. Kerala-686560
Ph.0481-2731018 Email:library@mgu.ac.in**

No:85/ MGUL/Furniture/Admn./2019

Dated: 14.03.2019

QUOTATION NOTICE

(Ref: Minutes of the Meeting of the University Purchase Committee (UPC)
Meeting Held at 10.30 a.m on 19th February 2019)


Sealed quotations are invited for the urgent supply of Furniture as per the undersaid specifications for the University Study Centre, Changanassery.

Sl.No	Item Description	Quantity	Venue of Delivery
	Furniture		
1	ഓഫീസ് ടേബിൾ-120 x 60cm (നീളം x വീതി) സ്റ്റീൽ, പ്ലൈവുഡ് ടോപ്പ്	1	M G Study Centre, Changanassery
2	ഓപ്പൺ ലൈബ്രറി ബുക്ക് ഷെൽഫ് - സ്റ്റീൽ with 6 planks, double sided -20kg	1	

The envelope containing the quotation should bear the superscription "Furniture for University Study Centre, Changanassery" and should be addressed to the **Librarian (University), M.G. University Library, P.D Hills, Kottayam-686 560**. Last date for receipt of quotation is 21.03.2019 at 2 P.M. Belated quotation will not be accepted. The quotations will be opened at 3.00 P.M on the same day in the presence of the bidders or their authorized representatives. The details of quotation are available in the **University Official Website.(www.mgu.ac.in)**

Terms and Conditions:

1. The cost of the item should include all taxes, packing, transportation, loading and unloading charges.
2. Payment will be made only after the satisfactory supply of the item.
3. The item should be supplied in good condition.
4. Quotation should be valid for a minimum period of 30 days.
5. The undersigned reserves the right to reject any quotation without assigning any reason thereon.


Librarian (University)