

**MAHATMA GANDHI UNIVERSITY**  
**UNIVERSITY LIBRARY**  
**Priyadarshini Hills, Kottayam. Kerala-686560**  
**Ph.0481-2731018 Email:library@mgu.ac.in**

No:44/ MGUL/AD/Ribbon/2019

Dated: 25.02.2019

**QUOTATION NOTICE**

(Ref: Minutes of the Meeting of the University Purchase Committee (UPC)  
Meeting Held at 10.30 a.m on 19<sup>th</sup> February 2019)

Sealed competitive quotations are invited by University Library for the purchase of Ribbon (RFID ID Card Printing). Details along with Terms & Conditions are provided below. Quotations should be submitted to the Librarian (University) before 2.00 P M on 05.03.2019 and the quotations will be opened at 3.00 P M on the same day.

**Specifications**

Sl.No	Item	No.	Description
1	Ribbon (RFID ID Card Printing)	5	Zxp Series 3 tru colours ix series ribbons

**Terms and Conditions:**

1. The quoted price should be inclusive of all taxes and freight charges.
2. Three Years on site warranty should be mentioned,
3. The quotations should have at least three months validity period.
4. Brochure of the item quoted should be enclosed.
5. The right to accept or reject the quotations without assigning any reason rests entirely with the undersigned.
6. If the date of receipt and opening of the quotations is declared a holiday the next Working day shall be the last date for the purpose.
7. Late Quotations will not be accepted.
8. No advance payment is possible. Payment will be made only after satisfactory supply of the item.
9. The firm should provide an undertaking in stamped paper about the sale and after sale service of the item.

Quotations should be addressed to the Librarian (University), Mahatma Gandhi University, Priyadarsini Hills, Kottayam. Belated quotations will not be accepted. Further details of the requirements and the conditions if any can be obtained from the Librarian (University), Mahatma Gandhi University Library, Priyadarsini Hills, Kottayam 686560. Phone-0481-2731018. Details are also available in the University website.([www.mgu.ac.in](http://www.mgu.ac.in))



**Librarian (University)**