

**MAHATMA GANDHI UNIVERSITY**  
**UNIVERSITY LIBRARY**  
**Priyadarshini Hills, Kottayam. Kerala-686560**  
**Ph.0481-2731018 Email:library@mgu.ac.in**

No:51/ MGUL/Furniture/Admn./2019

Dated: 26.02.2019

**QUOTATION NOTICE**

(Ref: Minutes of the Meeting of the University Purchase Committee (UPC)  
Meeting Held at 10.30 a.m on 19<sup>th</sup> February 2019)

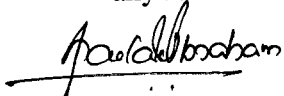
Sealed quotations are invited for the urgent supply of Furniture as per the undersaid specifications for the Mahatma Gandhi University Library, Kottayam.

Sl.No	Item Description	Quantity
	<b>Furniture</b>	
1	കൗണ്ടറിൽ ഉപയോഗിക്കുന്ന കസേര (കമ്പ്യൂട്ടർ ഉപയോഗത്തിനുള്ളത്)- ഉയരം ക്രമീകരിക്കാവുന്ന കൈപ്പിടിയും കുഷ്യനുമുള്ള കറങ്ങുന്ന കസേര (കമ്പ്യൂട്ടർ ഉപയോഗത്തിനുള്ളത്)	5
2	High back Chair- High back office chair Product ID OCH 002 Executive chair high back, Nylon base, PVC arms, Plastic arms	1
3	Office Table-120 x 60cm (നീളം x വീതി) സ്റ്റീൽ, ഡ്രൈവ് ടോപ്പ്	1
4	Computer Chair- Height adjustable, revolving	2
5	Computer Table- കമ്പ്യൂട്ടർ ഉപയോഗത്തിനായി	2

The envelope containing the quotation should bear the superscription "Furniture for MGUL" and should be addressed to the **Librarian (University), M.G. University Library, P.D Hills, Kottayam-686 560**. Last date for receipt of quotation is 05.03.2019 at 2 P.M. Belated quotation will not be accepted. The quotations will be opened at 3.00 P.M on the same day in the presence of the bidders or their authorized representatives. The details of quotation are available in the **University Official Website.([www.mgu.ac.in](http://www.mgu.ac.in))**

**Terms and Conditions:**

1. The cost of the item should include all taxes, packing, transportation, loading and unloading charges.
2. Payment will be made only after the satisfactory supply of the item.
3. The item should be supplied in good condition.
4. Quotation should be valid for a minimum period of 30 days.
5. The undersigned reserves the right to reject any quotation without assigning any reason thereon.



**Librarian (University)**