



Mahatma Gandhi University, Kerala

Tender No: SCS/ETENDER/SOFTWARE3/2018

Dated: 26 /12/2018

NOTICE INVITING TENDER

(Tender No: SCS/ETENDER/SOFTWARE3/2018)

**The Registrar, Mahatma Gandhi University, Kottayam** invites online bid (technical and financial bid) for Supply and Installation of the COMPUTER SOFTWARE from reputed firms. The period of the tender is 180 days from the date of tender.

1	Name of the computer soft ware	<b>ChemOffice Professional ChemOffice Pro Latest version Two (02) User Academic Perptual Licence</b>
2	Earnest money deposit (EMD)	<b>Rs 4000/-</b>
3	Tender submission fee	<b>Rs 800+GST</b>
4	Period of supply and installation	Within 60 days
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website <a href="http://www.etenders.kerala.gov.in">www.etenders.kerala.gov.in</a>
7	Last date and Time of submission of tender by online	<b>05/01/2019, 4 pm</b>
9	Date and time of opening of technical bid	<b>07/01/2019, 11am</b>

General tender documents and tender schedule can be downloaded in A<sub>4</sub> plain size paper free of cost from the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). Documents to be submitted along with bid through online.

Sl.No	Through online
1	Scanned copy of valid registration certificate/dealership certificate
2	Scanned copy of duly filled e-payment form
3	Scanned copy of other certificates required, if any, for tender acceptance
4	Scanned Copy of duly filled preliminary Agreement in

	stamp paper of Rs.200/-
5	BOQ

### Special Conditions

1. Onsite training has to be arranged by the vendor. Training should include operation, software, applications, analysis, handling and maintenance of system.
2. List of your customers using the instrument with the above mentioned specifications should be given.
3. Laboratory floor space, electrical power requirements, earthing, room temperature/ humidity requirements etc. should be mentioned appropriately.
4. Complete set of service and operation manuals for diagnosis, trouble shooting, maintenance and electronic circuitry (soft copies).
5. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid.
6. All the clearance of the consignment should be carried out by the bidder. Institute will provide all the necessary documents for the same. The consignment should be delivered to the laboratory by the bidder.

The bids shall be opened at the date and time specified. Further details can be had from the office of The **Director, School of Chemical Sciences, Mahatma Gandhi University, Kottayam, Kerala-686560** Ph: 0481-2731036, Dept. Head-, Dr.BeenaMathew - 9447145412 Email: [office.scs@gmail.com](mailto:office.scs@gmail.com) on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues.

The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

**Registrar**