



# Mahatma Gandhi University University Library

Priyadarshini Hills P. O., Kottayam, Kerala - 686 560  
Phone: 0481 - 2731018, 2733527  
e-mail: library@mgu.ac.in

No:524/MGUL/Xerox/Admn./2018

Dated: 26.11.2018

## QUOTATION NOTICE

Sealed quotations are invited for the urgent supply of Windows-10 licensed version (Professional) as per the undersaid specification for the Mahatma Gandhi University Library, Kottayam.

Sl.No	Item Description	Quantity
1	Windows-10 licensed version (Professional)	2

The envelope containing the quotation should bear the superscription "Windows-10 licensed version (Professional) for MGUL" and should be addressed to the **Librarian (University), M.G. University Library, P.D Hills, Kottayam-686 560**. Last date for receipt of quotation is 10/12/2018 at 2 P.M. Belated quotations will not be accepted. The quotation will be opened at 3.00 P.M on the same day in the presence of the bidders or their authorized representatives. The details of quotation are available in the **University Official Website**. ([mguloffice@gmail.com](mailto:mguloffice@gmail.com))

### Terms and Conditions:

1. The cost of the item should include all taxes, packing, transportation, loading and unloading charges.
2. Payment will be made only after the satisfactory supply of the item.
3. The item should be supplied in good condition.
4. Quotation should be valid for a minimum period of 30 days.
5. The undersigned reserves the right to reject any quotation without assigning any reason thereon.

  
\_\_\_\_\_  
**Librarian (University)**

D  
AD