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If appearing for Second Year Examination (Improvement) 6....

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chance. The Director, Harijan Welfare/District Welfare Officer concerned has been requested to sanction the Examination fees and the required statement in quadruplicate will be sent to the Controller of Examinations at an early date.

(Office Seal)

Signature of the Principal

N.B.: 1. Separate application in the prescribed forms with separate chalan remittance should be submitted for Second and Final Year Examination.

2. Defective applications will be liable to rejection.

### **INSTRUCTIONS TO CANDIDATES**

- 1. Application for admission to the examination together with the M. G. University Cash Counter Pay-in-slip/SBT DD for prescribed fee must be forwarded so as to reach the Controller of Examinations, not later than the last date prescribed. The last date prescribed is the last date for receipt of applications in the University and not for the remittance of fees.
- 2. Candidates are advised to send their applications by Registered post with acknowledgement due, so that may have a ready means of knowing that their applications have reached the office.

. (a)	Fee for Examination is as follows			1.50 Y	in which the College he/site has studied except for satisfactor
	Examination Fee :	1	Rs.	25/-	Per paper for first apperance and
			Rs.	30/-	Per paper For subsequent appearances
	Practicals	:	Rs.	30/-	Per Practical for first appearance and forsubsequent appearance
	Marklist	:	Rs.	25/-	where the candulates appear for the erzinination
	Improvement Registration Fee	2.8	*****	50/-	
	Centralised Valuation Camp Fee	•••	Rs.	20/-	Per paper subject to a maximumm of Rs. 100/-

(b) The fee must be paid through Pay-in-Slip at M. G. University Cash Counter in a dupliate chalan or DD taken from any Branch of S.B.T. to the credit of Mahatma Gandhi University Fund Account. Remittance by M.O. will not be accepted except from persons and places outside the state. No application will be registered unless the prescribed fe has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.

(All enteries except Register Number are to be made in by the Candidate)



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## HALL TICKET MAHATMA GANDHI UNIVERSITY

# Final Year B. Sc. Degree Examination, March - April/September-October 200.....

Centre of Examination :

Name of Candidate

indución a la com

Elective

Main Subject

Papers of Third Year Examination for which the candidate appears

Main : 1.

2. ..... 3. ...... 4. .....

5. .....

6. ....

7. .....

8. .....

Main Paper II Improvement

Theory YES / NO Practical YES / NO Passport size photograph (bust) to be pasted here

PTO

No photograph is necessary in the case of candidates presented from colleges for the first time

Signature of the Candidate (To be signed in the presence of the Idntifying Officer)

Dated signature of the Identifying Officer (To be signed on the photograph)

Name and Designation of the Identifying Officer

Office of the Mahatma Gandhi University, Kottayam (Office Seal)

CONTROLLER OF EXAMINATIONS

officer, flo/she ab ould not leave the hall le

**Register** Number

- (c) Candidates belonging to Scheduled Caste, Scheduled Tribes and Christian converts from the Kudumbes etc. who are eligible for exemption from payment of examination fee should forward their applications through the Principals of the College from where presented for the examination for the first time. Applications received direct from such candidates without examination fees will not be entertained.
- 4. No candidate, appearing for the first time will be allowed to select a centre for his/her examinations other than thatin which the College he/she has studied except for satisfactory reasons and on the recommendation of the Principal of his/her College.
- 5. The Mark list and Provisional Certificate of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination
- Candidates submitting their applications direct to the University should write in block letters at the left hand top corner of the envelope containing the applications : 'APPLICATION FOR REGISTRATION - FINAL YEAR B. Sc. DEGREE EXAMINATION (ANNUAL EXAMINATION SCHEME)'.
- 7. Candidates submitting their application for subsequent appearance/improvement Examination need not send their previous Mark Lists/Hall Tickets.

#### INSTRUCTION TO CANDIDATES APPEARING FOR THE UNIVERSITY EXAMINATIONS

- Candidates should take their seats in the examination hall at least five minutes before the Commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.
- 2. Candidates are prohibited from writing upon their hall-tickets or question papers. They are also prohibited from writing their names on any part of the answer books.

Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book. (For. eg. if the Reg. No. of the candidate is 27389 the candidate shall write in letters Two Seven Three Eight Nine) They are strictly prohibited from writing their register numbers on any other page of the answer books, Violation of this rule will involve rejection of answer books.

- 3. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the room during the period allotted for paper will be allowed to return within that period.
- 4. Candidats are prohibited from introducing into the examination hall any book or portion of book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these Rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University.
- 5. When a candidate has finished writing his/her answer aind wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she sh.ould not leave the hall leaving the answer book in his/her seat.

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