

**Price : Rs. TWENTY**

APPLICATIONS RECEIVED AFTER THE LAST DATE PRESCRIBED WILL SUMMARILY BE REJECTED

Every column to be carefully filled in by the candidate

College Serial No.  
Private Study

Uty. Cash Counter/SBT/Janasevanakendram.....
Amount Remitted Rs.....
Date of Payment.....
Pay-in-slip/D.D. No.....

No. **27586**

Reg. No.....



# MAHATMA GANDHI UNIVERSITY

(Established by Kerala State Legislature by Notification No.3431/Leg. CI/85/Law, dated, 17th April 1985)

## APPLICATION FOR REGISTRATION

Final Year B. A. Degree Examination, March / September 200.....

Centre and place of Examination ( in Block letters) (Change of centre will not be permitted)		
Name of Candidate (Women Candidates should add the word "woman" after their names)	In English (In Block Letters)	
	In Mother-tongue	
Age and Date of Birth	Place of birth with District and Taluk	
Community with sub-division, if any		Religion
Name, Occupation & annual income of father or guardian		
Candidates eligible for exemption from payment of Examination Fee should state whether they belong to Scheduled Tribes or Other Backward Community and if so whether they are appearing for the first or second consecutive chance.		
Permanent Address	Address to which communications are to be sent	Passport size photograph (bust) to be pasted here
		No photograph is necessary in the case of candidates presented from colleges for the first time
	Dated signature of the Identifying Officer (To be signed on the photograph)	
Name & Designation of the Identifying Officer		
College or Colleges at which the candidate has studied for the B.A. Degree Examination and time (From year..... to year.....)		
Main Subject under Part III		

Optional subject selected under Part III ( only column applicable should be filled in)

<p>A. Optional Subjects under Part III for all groups other than Sanskrit (special)</p>	<p>A Main Subject..... Specify Elective papers chosen under Paper VI/VII/VIII of the Main Subject under group.</p> <p>Subsidiary Subjects 1..... 2.....</p>			
<p>B. Special subjects under Part III Sanskrit (special)</p>				
<p>Whether appearing for the second year examination for improvement of marks of the paper under Main</p>	<p>Yes No Mark whichever is applicable</p>			
<p>If so specify the paper or papers of second year examination for which now reappearing for improvement</p>	<p>Main Paper.....</p>			
<p>Whether appearing for the first time</p>				
<p>Whether appearing after college study or after private study (In case the candidate appearing for the first time after private study, the original Private Registration Memo should also be forwarded along with the application</p>				
<p>If the candidate has already passed Part I and Part II and Part III Sub : of the Examination, the year of passing and the Reg No. and the class secured should be stated correctly</p> <p>Subsidiary Subjects</p> <p>1.....</p> <p>2.....</p>	<p>Part I</p>	<p>Year &amp; Month</p>	<p>Reg.No.</p>	<p>Class</p>
	<p>II Additional Language</p>			
<p>Reg. No. and Year of his/her first appearance if any at the Final Year B.A.Examination and the Centre at which he/she appeared for the examination</p>	<p>Year &amp; Month</p>	<p>Reg.No.</p>	<p>Centre</p>	
<p>Year or Years if any, in which the candidate has already appeared for the Final Year B.A. Examination and Centre of Examination and Reg.No. of the respective year</p>	<p>Year &amp; Month</p>	<p>Reg.No.</p>	<p>Centre</p>	
<p>Station.....</p>				
<p>Date.....</p>	<p>Signature of the Candidate</p>			
<p>Signature of the Principal of the College in which the Candidate is attending at the date of the application (This column need not be filled in the case of candidates appearing after private study)</p>	<p>Station.....</p>	<p>Date.....</p>	<p>Signature of the Principal</p>	

**CERTIFICATE**

This is to certify that Shri./Smt.....belongs to Scheduled Caste/ Scheduled Tribe/Other Backward Community and is appearing for the examination for the First/Second /Three consecutive chance and he/she is eligible for reimbursement of examination fee. The Director, Harijan Welfare/ District Welfare Officer concerned has been requested to sanction the Examination fee and the required statement in quadruplicate will be sent to the Controller of Examinations at an early date.

(Office Seal)

Signature of Principal

## INSTRUCTIONS TO CANDIDATES

1. Application for admission to the examination with the required fee must be forwarded so as to reach the Controller of Examinations not later than the last date prescribed. The last date prescribed is the last date for receipt of applications in the University and not for the remittance of fees.
2. Candidates are advised to send their applications by Registered post with acknowledgment due, so that they may have a ready means of knowing that their applications have reached the office.
3. (a) The fee for the examination is as follows :
 

Examination fee	:	Rs. 25/- per paper for first appearance
		Rs. 30/- per paper for subsequent appearances
		Rs. 30/- per paper for improvement
		and Rs. 50/- as improvement Registration fee
Marklist	:	Rs. 25/-
- (b) The fee must be paid University cash counter or D.D. payable at S.B.T. Priyadarsini Hills Branch or at any office of Janaseva Kendram. Remittance by M.O. will not be accepted except from persons and places outside the state. No application will be registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.
- (c) APPLICATION FOR PROVISIONAL CERTIFICATE WITH FEE OF Rs. 75/- HAS TO BE SUBMITTED ALONG WITH THE APPLICATION FORM.

(All entries except Register Number are to be made in by the Candidate )



## HALL TICKET MAHATMA GANDHI UNIVERSITY

**Final Year B. A. Degree Examination, March - April / September-October 200.....**

Centre of Examination :

Name of Candidate :

Register Number

Main Subject

Subsidiary Subjects

1. ....
2. ....

Papers of the First Year Examinations for which the candidate appear	Papers of the Second Year Examinations for which the candidate appear	Papers of the Third Year Examinations for which the candidate appear	Passport size photograph (bust) to be pasted here
		Main 1. 2. 3. 4. 5. 6.	No photograph is necessary in the case of candidates presented from colleges for the first time
	Main.....		
Signature of candidate (To be signed in presence of the Identifying Officer)			

Name and Designation of the Identifying Officer

Dated Signature of the Identifying Officer (To be signed on the photograph)

Office of the Mahatma Gandhi University  
Kottayam

(Office Seal)

CONTROLLER OF EXAMINATIONS

- (d) Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from the Kudumbes etc. who are eligible for exemption from payment of examination fee should forward their applications through the Principals of the College from where presented for the examination for the first time. Applications received direct from such candidates without examination fees will not be entertained.
4. No Candidate, appearing for the first time will be allowed to select a centre for his/her examinations other than that in which the College he /she has studied except for satisfactory reasons and on the recommendation of the Principal of his/her College.
  5. The Marklist and Provisional Certificate of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination.
  6. Candidates submitting their applications direct to the University should write in block letters at the left hand top corner of the envelop containing the applications : 'APPLICATION FOR REGISTRATION FINAL YEAR B.A. DEGREE EXAMINATION'.
  7. Candidates submitting their application for subsequent appearance / improvement Examination need not send their previous Marklists / Hall Tickets.

### INSTRUCTIONS TO CANDIDATES APPEARING FOR THE UNIVERSITY EXAMINATIONS

1. Candidates should take their seats in the examination hall at least five minutes before the Commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.
2. Candidates are prohibited from writing upon their hall-tickets or question papers. They are also prohibited from writing their names on any part of the answer books.  
*Candidates should write their register number in words as well as in figures in the space provided for this purpose on the outer cover of the answer book. ( For eg. if the Reg. No. of the candidate is 27389 the candidate shall write in letters Two Seven Three Eight Nine) They are strictly prohibited from writing the register numbers on any other page of the answer books. Violation of this rule will involve the rejection of answer books.*
3. No Candidate will be allowed to leave the examination hall before the expiry of at least half an hour after the question paper has been given and no candidate who leaves the room during the period allotted for paper will be allowed to return within that period.
4. Candidates are prohibited from introducing into the examination hall any book or portion of book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these Rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University.
5. When a candidate has finished writing his/her answer and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.