

APPLICATIONS RECEIVED AFTER THE LAST DATE PRESCRIBED WILL SUMMARILY BE REJECTED

*Every column to be carefully filled in by the candidate*No. **531**

Uty. Cash Counter/SBT/Janasevanakendram.....  
 Amount Remitted Rs.....  
 Date of Payment.....  
 Pay-in-Slip/DD No.....



# MAHATMA GANDHI UNIVERSITY

(Established by Kerala State Legislature by Notification No. 3431/Leg. CI/85/Law dted. 17th April 1985)

## APPLICATION FOR REGISTRATION

(For the Failed Candidates)

Reg. No. 

**Part I B. Com. Degree Examination, April/September 20.....**

1. Centre of Examination (in block letters) (Change of Centre will not be permitted)			
2. Name of Candidate (See Instruction No. 7)	In English (In Block letters)		
	In Mother-tongue		Male / Female
3. Age and Date of Birth	Place of birth with		
	District or Taluk		
4. Name of Father or Guardian			
5. Community with sub-division, if any			Religion
Permanent Address	Address to which communications are to be sent		
			Passport size photograph (bust) to be pasted here
Phone No.	Phone No.		
7. Name and Designation of the Identifying Officer		Dated signature of the Identifying Officer (To be signed on the photograph)	

8. Register Number, Year and month of previous appearance, for Part I English	Reg. No. with Year & Month	Marks obtained	Centre of Exam 231
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8 (a) State whether College study or Private Registration. Put ✓ mark in the appropriate box	College Study <input type="checkbox"/>	Private Registration <input type="checkbox"/>
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9. Candidates eligible for exemption from payment of examination fee should state whether they belong to Scheduled Castes, Scheduled Tribes or Other Backward Community and if so whether they are appearing for the first or second consecutive chance.

Station.....  
Date.....

*Signature of the Candidate*

Station : \_\_\_\_\_

Date : \_\_\_\_\_ (College Seal) *Signature of the Principal*

**CERTIFICATE**

This is to certify that Shri/Smt.....belongs to Scheduled Caste/Scheduled Tribe/Other Backward Community and is appearing for the examination for the First/Second/Third consecutive chance and he/she is eligible for reimbursement of examination fee. The Director, Harijan Welfare/District Welfare Officer concerned had been requested to sanction the Examination fee and the required statement in quadruplicate will be sent to the Controller of Examinations at an early date.

*Signature of the Principal*

(Note : For Instructions to Candidates see overleaf)

## INSTRUCTIONS TO CANDIDATES

1. Application for admission to the examination together with the prescribed fee must be forwarded so as to reach the Controller of Examinations not later than the last date prescribed. The last date prescribed is the last date for receipt or application in the University and not for the remittance of fees.
2. Candidates are advised to send their application by Registered post with acknowledgement due, so that they may have a ready means of knowing that their applications have reached the office.
3. a) The fee for Examination is as follows:  
Rs. 30/- Per Paper + and Rs. 20/- per paper as C.V. camp fee + Rs. 25/- for marklist  
b) The fees must be paid through Pay-in-slip at M.G. University Cash Counter friends Janasevanakendram or D.D. drawn in favour of the Finance Officer, M.G. University, payable at S.B.T., M.G. University Campus Branch code No. 669. No application will be registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.
4. Candidates belonging to Scheduled Castes, Scheduled Tribes, and Christian converts from the Kudumbes etc. are eligible for exemption from payment of examination fee for their Second appearance should forward their applications through the Principals of the Colleges from where they were presented for the examination for the First time. Applications received direct from such candidates without examination fees will not be entertained by the University.

**P.T.O.**



*(All entries except the Register Number are to be made by the Candidate)*

### HALL TICKET

## MAHATMA GANDHI UNIVERSITY

**Part I B. Com. Degree Examination, April/September 20.....**

**(For the Failed Candidates)**

Centre of Examination :	Register Number
Name	
Part I English - Paper : I  Paper - II	Passport size photograph (best) to be pasted here
Signature of the Candidate (To be signed in the presence of the Identifying Officer)	

Dated signature of the Identifying Officer (To be signed on the photograph)

Name and Designation of the Identifying Officer  
Office of the Mahatma Gandhi University,  
Kottayam

Office Seal

Controller of Examinations.

5. Candidates are advised to send their applications along with self attested copies of B.Com. Marklists for verification.
6. The marklist of all candidates will be send to the Principals of the respective colleges where the candidates appear for the examination.
7. Candidates submitting their applications direct to the University should write in block letters at the left hand top corner of the envelope containing the application 'Application for Registration - Part I B. Com Degree (Subsequent) Examination.'
8. Candidates are directed to write their name(s) strictly as in their S.S.L.C. and Pre-Degree Certificates Eg. Anithakumary (Single Name), Anitha Kumary (Double Name) or Kumary, Kumari.

## INSTRUCTIONS TO CANDIDATES APPEARING FOR THE UNIVERSITY EXAMINATIONS

1. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them their hall-ticket on each day of the examination and should produce the same when demanded for inspection by the Chief Supdt. or any other Asst. Supdt. or any other person authorised by the University for the purpose.
2. Candidates are prohibited from writing upon their hall-tickets or question papers. They are also prohibited from writing their names on any part of the answer books.  
**Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book. (For eg. if the Reg. No. of candidate is 27389 the candidate shall write in letters "Two Seven Three Eight Nine") They are strictly prohibited from writing their register numbers on any other page of the answer books, Violation of this rule will invoke rejection of answer books.**
3. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after the question paper has been given and no candidate who leaves the room during the period allotted for the paper will be allowed to return within that period.
4. Candidates are prohibited from introducing into the examination hall any books, mobile phone, paper or portion of book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these Rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may invoke cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University.
5. When a candidate has finished writing his/her answer and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.