MAHATMA GANDHI UNIVERSITY

Detailed bill of the Me	erit Scholar/S	scholars who	has/hav	e been	awarde	d	
the	O	f the annu	ıal/mont	thly va	ılue c	of	
Rs		for th	ne perio	d/months	s/quarte	er	
Sanctioned Vide University Order							
Debitable to:-							
Major Head	Major Head Vr. No						
Minor Head							
Sub Head	Sub Head Month						
Name of Scholars with class and	Period of claim	Rate	Amount		Total claim		
subject			Rs.	Ps.	Rs.	Ps.	
Total Rs. (in words)			(in	figures)			
	Signature of the	0				•	
Officer with designation							

Certified that:-

- 1. The attendance, progress and conduct of the scholar/scholars is/are satisfactory
- 2. Scholar/scholars is/are subject of the Kerala State.
- 3. Scholar/scholars is/are not in receipt of any other Scholarships or financial aid concurrently with this Scholarship.
- 4. The Scholar/scholars has/have passed the S.S.L.C./Pre-degree/B.A./B.Sc./B.Com. Examination at the first appearance itself.
- 5. The Scholar/scholars has/have passed the S.S.L.C./Pre-degree/B.A./B.Sc./B.Com. Examination immediately after the completion of the course.
- 6. The Scholarship/scholarships claimed in this bill has/have not been claimed in any other bill or amount received from any other source previously.

- 8. No claim prior to this has been left unaccounted/unclaimed in respect of the Scholar/Scholars studying in this institution. 9. All undisbursed Scholarship amounts have been refunded by remittance into the Treasury/Bank and the chalan receipt forward to the University vide letter No......dated.... 10. The Scholar/Scholars has /have executed the necessary bond agreement. 11. The Scholar/Scholars has/have not changed his/her/their subject/subjects for which Scholarship/Scholarships has/have been sanctioned by the University. 12. The Scholar/Scholars has/have qualified for B.A./B.Sc./B.Com by passing all parts at the first appearance and immediately after the completion of the course in the minimum period prescribed without interruption. *NOTE :- Strike out whichever is/are not applicable. Certificate (s) is/are compulsory and should be duly filled in. Contents received Countersigned and passed for payment of Rs..... (.....) Please pay the amount to..... Dated Signature of the Drawing Registrar Officer with designation Station: Appropriation..... Date: Expenditure including this bill..... Balance available..... (FOR AUDIT USE ONLY) **HEAD OF SERVICE** **UPAD** Passed for Rs..... (.....) (Rupees.....) Auditor Section Officer Deputy Assistant Registrar **INSTRUCTIONS:-**Strike out portions not applicable
- a)
- Sanction No. and date under which the claims are preferred should invariably be b) quoted in the space provided for.
- The name of Bank/Government Treasury on which cheque is to be issued be stated. c)
- The aquittance/stamped receipt obtained from the payee should be forwarded to the d) University forthwith. Reference to this Office letter forwarding the cheque should always be cited.