



**MAHATMA GANDHI UNIVERSITY**  
**PRIYADARSHINI HILLS, KOTTAYAM**

APPLICATION FOR THE POST OF DIRECTOR, DEPT. OF STUDENT SERVICES

REF. NOTIFICATION No: Ad A 5/3/973/2014/Admn, dated: 18.06.2018

Photograph of the  
applicant

1	Name in full (IN BLOCK LETTERS)	
2	a)Permanent address  b) Address to which communications are to be sent	
3	a) Age (Completed Years) b) Date of birth	
4	Place of birth (Village, Taluk, District and State)	
5	Religion/Caste	
6	Nationality	
7	Father's Name	

8	<b>Qualifications</b>				
Name of the Examinations Passed	Name of University	Year of Passing	Class/Rank	Subject of Examination(copies of Certificate & mark lists to be attached)	
a) Degree Level b) P.G. Level c) Research Level d) Others					
9	Full details of experience in organizing Student Services Activities (Separate sheet to be added, if necessary)				
10	<b>DETAILS OF PRESENT EMPLOYEMENT</b> (Give full particulars)				
Name of Employer	Name of Post	Date of Joining	Date of leaving	Nature of Employment	Salary
11	Total teaching experience at University/College level (Post Graduate level experience to be shown separately)				
12	Administrative Experience, if any				

13	<p>a) Present employer's full address</p> <p>b) Has the consent of the employer been obtained for submitting this application?</p>	
14	Name and address of three persons who are not relatives of the applicant and who know the applicant well and to whom reference may be made.	
15	Character & conduct certificate from the Principal of the College (Additional testimonials may be added)	<p>Name and address of the persons from whom certificates are attached.</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>
16	Membership in professional bodies and other similar activities	
17	Any additional information which the candidate wishes to give in support of his application	
18	Particulars of documents produced to prove payment of cost of application form and fee	
19	Particulars of documents produced to prove age, qualification etc.	

20	List of enclosures	
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I certify that the information given above is correct to the best of my knowledge and belief. I agree to bind myself to the conditions of service of Mahatma Gandhi University that may be drawn up from time to time.

Place:

Date:

Signature of the applicant

Name:

(In Block Letters)

***N.B:** All applicants are informed that canvassing in any form, if proved, will lead to their applications being rejected. If the space provided in the application form is insufficient, separate sheets of paper may be attached and pinned to the main application form and references to the same be made in the relevant columns.*