



MAHATMA GANDHI UNIVERSITY

KOTTAYAM

No. 059/UNIVERSITY LIBRARY/ ADMN/2018

Date: 14.05.18

NOTICE INVITING TENDER

(Tender No: 059/UNIVERSITY LIBRARY/ ADMN/ 2018)

The Registrar, Mahatma Gandhi University, Kottayam invites online bid (technical and financial bid) for supply and installation of **Desktop computer 2, Entry level Server Class Machine 1 Desktop computer (on buy back basis) -44** of the University from reputed firms.

1	Name of the equipment	supply and installation of Desktop computer 2, Entry level Server Class Machine 1 Desktop computer (on buy back basis) -44
2	Earnest money deposit (EMD)	18800/-
3	Tender submission fee	3050/- (Including VAT@5%) <u>Rule as per SPM</u> [Above `10.00 lakh :- 0.15% of the cost of tender rounded to the nearest multiple of 100, subject to a maximum of ` 25000/- + VAT as applicable, 50% of the cost of the original copy, upper rounded to the nearest multiple of 100 + VAT as applicable]
4	Period of supply and installation	Within 45 days from the L/C opening date
5	Mode of submission of Bid	Online
6	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
7	Last date and Time of submission of tender by online	24.05.18 12.00 pm
8	Last date and Time of submission of relevant documents by speed post	25.05.18. 4.00 pm
9	Date and time of opening of bid opening	26.05.18 12 pm

General tender documents and tender schedule can be downloaded in A₄ plain size paper free of cost from the website www.etenders.kerala.gov.in. **Duly filled up and signed tender schedule along with relevant documents should also be sent to The Registrar, M.G. University, Kottayam, Kerala Pin- 686560**, by speed post so as to reach before the date and time specified. The cover containing the documents should super scribe the name of the tender, number, and last date of submission of tender. Documents to be submitted along with bid through online/speed post.

Sl.No	Through online	Through speed post
1	Scanned copy of valid dealership certificate.	Copy of valid dealership certificate
2	Scanned copy of duly filled e-payment form	Duly filled e-payment requisition.
3	Scanned copy of other certificates required, if any, for tender acceptance	Copy of other certificates required, if any, for tender acceptance.
4	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-	Preliminary Agreement in original
5	BOQ	Not Required

Special Conditions

1. The quoted Price should be inclusive of all taxes/freight/Installation etc. Customs / Excise Duty Exempted price should also be quoted
2. Scanned copy of brochure of different models quoted should be enclosed
3. **Warranty, AMC conditions**, nearest servicing centers details, user reference and supporting catalogues should be provided (hard and soft copies).
4. If the product has a Valid DGS & D rate contract , it may be quoted
5. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid.

The bids will be opened at the date and time specified. Further details can be had from the *Administration B4 Section* on all working days during working hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues. If relevant documents through speed post are not submitted with in time, the tenders will not be considered. The undersigned reserves the right to reject any or all the tender without assigning any reason whatsoever.

SPECIFICATIONS OF THE ITEMS

SLNO	ITEMS	QNTY	SPECIFICATIONS
1	DESKTOPCOMPUTER	2	Core i3, 4 GB RAM, 1Tb HD, 18” Monitor
2	Entry Level Server Class Machine	1	Server hardware specification Processor Intel Xeon Processor speed 3.9 Ghz, Memory 8 GB, Memory type DDR4, Operating system Free DOS, Hard Disk 1 TB
3	Desktop computer (on buy back basis)	44	Make model- Branded Processor Intelcore, i53.20GHz, with 4M ca ,Memory -4 GB RAM or above Hard drive at least 500GB SATA hard disk (7200RPM) CD/DVD drive –Dual layer DVD + RW Drive Ethernet – 10/8100/1000 Mbps (Gigabyte) Ethernet Monitor—18”LCD display, Energy Star rating Ports –at least 3USB 2.0 ports, Operating System—UBUNDU latest Warranty – 2 year onsite Business day warranty, Keyboard – USB Multimedia Keyboard, Mouse- USB scrolling