



Price : Aided Rs. 50/-
Unaided Rs. 100/-



MAHATMA GANDHI UNIVERSITY

FORM - 3

(See statute 3 of chapter 23)

FORM OF APPLICATION FOR UPGRADING A COLLEGE / ADDITIONAL AFFILIATION OF DEGREE COURSES

1. Name of college and place			
2. Agency running the college			
3. Whether the agency is registered and if so, under which Act			
4. Constitution and personnel of the managing body			
5. Whether the constitution has been approved by the University			
6. Existing courses of studies in the college			
7. Courses and subjects in which affiliation is sought	Main	Subsidiaries	Second Language
8. (a) Number of students proposed to be admitted in each course (b) Present strength of the college			
9. Whether the college has fulfilled the condition laid down by the University (regarding management, administration and academic matters) and the inspection commission regarding existing courses.			



<p>10. Previous, application if any for affiliation in the same subjects and the results of such application</p>	
<p>11. Whether the college has suspended or dropped any course of study for which affiliation has been granted if so, give particulars</p>	
<p>12. Rates of fee proposed to be levied (tuition fees and special fees)</p> <p>a) Degree Arts Group</p> <p>b) Degree Science Group</p> <p>c) Post Graduate Arts</p> <p>d) Post Graduate Science</p>	
<p>13. Existing rates of fees, course and Group wise</p>	
<p>14. (a) Accomodation now available for teaching the subjects proposed to be started. (A sketch plan of lecture halls with dimensions marked should be attached)</p> <p>(b) Whether permanent buildings are available or only temporary structure</p> <p>(c) Whether any other subject is taught in the same room with suitable adjustments of the time table and if so, the details</p>	
<p>15. Additional accomodation proposed if any, No. of class rooms/laboratories</p>	
<p>16. (a) Details of laboratory facilities available or proposed to be made available for each proposed subject (A sketch plan of the laboratory, showing the dimensions of the laboratory, the arrangements of work tables, dimensions of work tables, provision of gas, water, light etc. should be furnished)</p> <p>(b) Whether any other practical or theory class will be conducted in the same laboratory, give details</p>	
<p>17. Details of the arrangements made for store room, preparation room, balance room and staff room in respect of each proposed subject (indicate dimensions of room on a sketch map)</p>	

18. Provision made for Herbarium, Museum, Frog pond etc. for Natural science subjects.	
19. Amount spent so far on capital Expenditure for the purchase of equipments in each subject proposed to be started	
<p style="text-align: center;">Subject</p> <p>1.</p> <p>2.</p> <p>3.</p>	<p style="text-align: center;">Amount Spent</p>
20. Annual provision for the purchase of equipments and chemicals for the maintenance of laboratories	
<p>21. (a) Details of Library and reading room facilities</p> <p>(b) Amount spent so far on capital expenditure for the purchase of books</p> <p>(c) Provisions made for the purchase of books during current year for each main subject proposed to be started</p> <p>(d) Provisions made for recurring expenditure on the purchase of books</p>	
22. Provision made for the purchase of additional furniture required	
<p>23. (a) Details of existing staff in the subjects proposed to be started</p> <p>(b) Additional staff for 1st Year, 2nd and 3rd Year</p>	
24. Whether the management is willing to appoint selection committee for the recruitment of staff in accordance with the laws of the university.	
<p>25. (a) Details of hostel facilities now available</p> <p>(b) Provision made for additional hostel accommodation in view of the additional affiliation applied for</p> <p>(c) Details of residential accommodation available for staff, including principal</p>	
26. Area of the playgrounds and provision made for games	

27. Financial resources of the college for its continued maintenance	18. Provision made for Librarian, Museum, Prog bond etc. for Natural science subjects.
Financial resources	19. Amount spent so far on capital expenditure for the purchase of equipments in each subject proposed to be started.
A. Capital :	Subject
1) Approximate value of the buildings	1
2) Endowments	2
3) Deposit with the University	3
4) Additional resources	4
5) Other capital income	5
B. Income for last two years from:	6
1) Endowments	7
2) Property	8
3) Fees	9
4) Grants	10
5) Other resources	11
C. Expenditure:	12
1) for the last two years	13
2) for the coming year (estimate)	14
3) Budget for the last two years	15
D. Whether salary payment to the staff has been regular	16
28. a) Details of financial gurantee furnished to the University by the management	17. (a) Details of existing staff in the subjects proposed to be started.
b) Details of financial gurantee proposed to be furnished to the University by the management	(b) Additional staff for 1st Year, 2nd and 3rd Year.

DECLARATION

On behalf of the.....college (name of college) we the President, Board of management/Educational Agency and the sponsor of the said college Jointly and severally under take to carryout faithfully the provisions of the Mahatma Gandhi University Act, 1985, the statutes, the ordiances and Regulations and the directions issued by the Syndicate and the University, form time to time, in so far as they are related to the college.

(b) Whether any other practical or the class will be conducted in the same laboratory, give details.	Signature of the Principal Signature of President Board of Management/Educational Agency
Place:	Signature of the Sponsor
Date: (Office Seal)	