



MAHATMA GANDHI UNIVERSITY

PD HILLS P O, KOTTAYAM-686560, KERALA

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No.AdBV/1/Purchase-veh1/2018

Dated.18/04/2018

e-Government Procurement (e-GP) NOTICE INVITING TENDER

(TENDER No. **AdBV/E-tender/Vehicle/3Car/1/2018**)

The Deputy Registrar II(Admin) , Mahatma Gandhi University, Kottayam for and on behalf of the Registrar, Mahatma Gandhi University invites **online bid** (technical and financial bid) for supply **Three** Cars as specified below from reputed firms.

1. Type of Vehicle : Car
2. No of Vehicles : Three
3. Earnest Money Deposit (EMD) : 1% of purchase Assessment cost of vehicle
4. Tender Submission fee : The Bidders are exempted from the tender fee
(See Para 7.29 of Kerala Stores Purchase Manual)
5. Period of Supply : 30 days from the date of award of contract.
6. Mode of Submission of Tender by online : 04/05/2018 4 p.m.
7. Last Date and Time of Submission
Relevant documents by speed post : 07/05/2018 ,4 p.m.
8. Date and time of opening of bids : 08/05/2018 ,11 a.m.

General tender documents and tender schedule can be downloaded in A4 plain size paper free of cost from the website www.etenders.kerala.gov.in . In addition to online bid , duly filled up and signed tender schedule along with relevant documents should also be sent to the Registrar,MG University, Kottayam, Kerala Pin-686 560, by speed post so as to reach before the date and time specified. The cover containing the documents should super scribe *Tender for the supply of 3 new Cars ,tender No. and last date of submission of Tender.*

Documents to be submitted along with bid through online/speed post.

- | <u>Through Online</u> | <u>Through Speed Post</u> |
|---|---|
| 1. Scanned Copy of valid dealership certificate | : Copy of valid dealership certificate |
| 2. Scanned copy of duly filled e-payment form | : Duly filled e-payment requisition |
| 3. Scanned copy of other certificate required,
If any, for tender acceptance | : Copy of other certificates required,
If any, for tender acceptance |
| 4. Scanned copy of duly filled Letter submitting
Tender | : Letter Submitting Tender in Original |
| 5. B O Q | : Not Required |

Special Conditions

1. The quoted Price should be inclusive of all taxes and freight charges.
2. Transit insurance, if any, for the vehicle shall be arranged and borne by the seller.
3. The Place of Supply of the vehicles is Mahatma Gandhi University Campus, Kottayam.
4. Customs/Excise Duty Exempted Price should also be quoted.
5. **The tenders should have at least (period of firmness) three months validity.**
6. **The year of manufacture of the car should be 2018.**
7. Brochure of Different models quoted should be enclosed.
8. Warranty, AMC Conditions, Details of Nearest servicing centres should be provided.
9. The right to accept or reject the tenders without assigning any reason rests entirely with the undersigned.
10. If the vehicle model has a valid registration in Government E Market Place(www.gem.gov.in), it may be quoted.
11. If the Date of receipt and opening of the tenders is declared a Holiday, the next working day shall be the last day for the purpose.
12. Earliest possible Date of Delivery shall be specified in the Tender.
13. The Delivery schedule, payment Terms & Warranty /Guarantee etc must be clearly indicated in the technical bid.

The bids will be opened at the date and time specified. Further Details can be had from the Registrar, M.G. University, Kottayam on all working days during working hours. The Bidders are advised to submit their bid well in advance to avoid any kind of network issues. If relevant documents through speed post are not submitted within time, the tenders will not be considered.

For ensuring the guarantee, terms and conditions, etc, relating to the items supplied, a written agreement must be submitted by the firm. Successful bidder should submit 5% of PAC as Security Deposit.

Details of Vehicles

Description	Fuel	No of Vehicle
Maruti Suzuki Baleno ZETA 1.3 series	Diesel	Three

Deputy Registrar II(Admin)

For Registrar