

APPLICATIONS RECEIVED AFTER THE LAST DATE PRESCRIBED WILL BE
SUMMARILY REJECTED

Every column to be carefully filled in by the candidate

No.

Uty.Cash Counter/SBT.....
Amount Remitted Rs.....
Date of payment.....
Pay-in-slip/DD No.....



MAHATMA GANDHI UNIVERSITY
APPLICATION FOR REGISTRATION

Reg.No.

BRANCH OF STUDY.....

Third Semester B.Tech. Degree Examination (Semester Course).....200.....

Centre and place of Examination (in block letters) (Change of centre will not be permitted)																		
Name of Candidate (One letter in one box leaving one box between name & /or initials) (Women candidates should add the word "Woman" after their names)	In English (In block letters)																	
	(In Mother-tongue)																	
Age and date of birth		Place of birth with District and Taluk																
Name, occupation and annual income of father or guardian																		
Community with sub-division, if any												Religion						
Permanent Address	Address to which communications are to be																	
		Passport size photograph is to be affixed for all candidates appearing after their regular course, attested by a Gazetted Officer																
Name & Designation of the Identifying Officer (To be signed on the Photograph)																		
College in which the candidate has studied for the Examination and period of study																		
Year of passing the combined I & II semester of B. Tech.Degree Examination (Year, Month, Reg.No. and College from which the candidate appeared for the examination should be furnished)	Year	Month	Reg. No.	Subjects passed														
Year & Reg.Nos. of previous appearance for the third Semester if any																		
Whole examination or subjects for which the candidate now appears for the III Semester examination																		
Subjects for which the candidate appears whole exam. for supplementary (please tick the letter code)		Whole examination																
		A	B	C	D	E	F	G	H	(Subjects Only)								
Details of Course repetition if any (enclose copy of the order)																		

I hereby declare that the entries made above are correct to the best of my knowledge and that they have been made in my own handwriting.

Station:.....

Signature of the Candidate

Date:

*I hereby certify that the entries made have been verified by me, and I have found them to agree to those in the records of this college.

Station:.....

Date:.....

College Seal

Signature of the Principal

CERTIFICATE

This is to certify that Shri/Smt..... belongs to Scheduled Caste/Scheduled Tribe/Other Backward Community and is appearing for the Examination for the First/Second/Third consecutive change and he/she is eligible for reimbursement of examination fees. The Director, Harijan Welfare Dept./District Welfare Officer concerned has been requested to sanction the Examination fees and the required statement in quadruplicate will be sent to the Controller of Examinations at an early date.

Signature of the Principal

(*This column need be filled only in the case of candidates attending a college at the date of application)

INSTRUCTIONS TO CANDIDATES

1. Application for admission to the examination together with the Uty. Cash Counter Pay-in-slip and other relevant documents must be forwarded so as to reach the Controller of Examinations not later than the last date prescribed. The last date prescribed is the last date for receipt of application in the University and not for remittance of fees.
2. All candidates (including those who are presented from the colleges for the first time) should forwarded with their applications the prescribed identification form (printed copy) duly filled in with passport size photograph in the space provided.
3. The fee for the Examination is as follows :-
First appearance (Whole Examination) : Rs.60/-per each theory/practical + Rs.25/-for marklist + Rs.100/- as C.V. Camp fee.

Subsequent appearance (for each subject) : Rs. 60/- per each theory/practical +Rs.25/- for marklist + Rs.20/- per theory paper subject to a maximum of Rs.100/-
4. Fee for improvement examination : Rs.150/- for each theory paper + Rs.20/- as C.V Camp fee per paper and Rs.25/- for marklist.
5. The fee should be paid only as Pay-in-slip at the M.G. University Cash Counter or D.D. drawn in favour of the Finance Officer, M.G. University payable at S.B.T., M.G. University Campus Branch, Code 669. No application will be registered unless the prescribed fee is paid. The fee once paid will not ordinarily be refunded or held over for a subsequent examination.

(P.T.O)



(All entries except the Register Number, are to be made by the Candidates)

HALL TICKET
MAHATMA GANDHI UNIVERSITY
III SEMESTER B.Tech. Degree Examination 200

Centre of Examination: _____

Name _____ Branch: _____ Register Number _____

SUBJECTS

Improvement: _____

Supplementary: _____

Name and Designation of the
Identifying Officer with seal

Recent
passport size
photograph of
the candidate

Signature of the Candidate _____

Note: Candidate must satisfy the Chief Superintendent as to their identity, The Certificate of identify taken by him/her must contain the signature of the candidate.

Office of the Mahatma Gandhi University
Kottayam

Controller of Examinations.

6. Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from them, Kudumbies etc. who are eligible for exemption from payment of examination fee should forward their applications throughout the principal of the Colleges from where they were presented for the examination. Applications received direct from such candidates without examination fees will not be entertained by the University.
7. The marklist of all candidates will be sent to the Principals of the respective colleges where the candidate appear for the examination.
8. The name of the examination should be written on the left hand top corner of the envelop containing the application.

INSTRUCTIONS TO CANDIDATES APPEARING FOR THE UNIVERSITY EXAMINATIONS

1. Candidates should take their seats in the examination hall atleast five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.
2. Candidates are prohibited from writing on their hall-tickets or question papers. They are also prohibited from writing their names on any part of the answer books.

Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book.(for eg. if the Reg.No. of the candidate is 27380 the candidate shall write in letters 'Two Seven Three Eight Zero') They are strictly prohibited from writing their register numbers on any other page of their answer books. Violation of this Rule will involve rejection of answer books.

3. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the room during the period allotted for a paper will be allowed to return within that period.
 4. Candidates are prohibited from introducing into the examination hall any book or portion of book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these Rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University.
 5. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination he/she shall stand up in his/her place and remain standing until one of the Superintendent has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.
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