Cost of Application form: Rs.20/-

I/S

Details of Fee remitted to University Fund:
Rs…….
Chalan No./DD No./ Friends Jana Sevana Kendram Rt. No……..…Date: ……

MAHATMA GANDHI UNIVERSITY

Application for Registration II Semester Degree Examinations, April 20…..

(For Failed, Improvement and Internal re-do candidates only)

EVERY COLUMN EXCEPT REGISTER NUMBER TO BE CAREFULLY FILLED IN BY THE CANDIDATE

Register Number _____

1	College code & Name of College		
2	Name of Programme		
3	Stream (Model…….....…)	Previous Register Number & year……..	
4	Name of the Candidate (in capital letters)		
5	Address for Communication with Telephone Number (in capital letters)		
6	Gender	Male/Female	
7	* Whether eligible for fee concession. If eligible, state the category:	Yes/No Category ……	Recommendation of the Principal

**** Details of Courses to which the candidate is appearing:**

1. Common Course (English) Title (……...…..…)
Title (……...….....)

2. Common Course (II Language……..) Title (……....……...)

3. Core Course
1. Title (…….....…...……..)
2. Title (……..……..…….……...)
3. Title (…….……..…..……...)
4. Title (……..…....…….……...)

4. Choice Based Core Course Title (……..…….....……...)

5. Complimentary Course
1. Title (……...……..…...)
2. Title (…… …….…….....)
3. Title (…….…….……...……...)

Attested by the Head of the Department.

Place:
Date: Signature of the Candidate **Signature of the Principal**

* **Column No. 7 should be recommended by the Principal**

** **This Column should compulsorily be attested by the HOD to ensure that the title of the papers are correctly entered by the candidate.**

INSTRUCTIONS TO CANDIDATES

1. Improvement registration fee Rs.50/- + Examination is Rs. 50/- for each paper + Rs. 50/- for each Practical + Rs. 25/- and Rs. 20/- per paper for CV. Camp fee.

2. Rs.100/- per paper for Internal re-do candidates + fee for marklist Rs.25/--

3. The fee must be paid through Pay-in-slip at M.G. University cash counter/Friends Janaseva Kendra or .D.D drawn in favour of the Finance Officer, M.G. University, payable at S.B.T. M.G. University Campus Branch (code No. 669). No application will be registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.

4. Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from them, Kudumbies etc., who are eligible for exemption from payment of examination fees, should forward their applications through the Principals of the Colleges from where they were presented for the examinations. Applications received directly from such candidates without examination fees will not be entertained by the University.

5. The mark list of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination.

6. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.

7. Candidates are prohibited from writing on their hall tickets or question papers. They are also prohibited from writing their names on any part of the answer books.

   Candidates should write their register number in words as well as in figures in the space proved for the purpose on the outer cover of the answer book**. For eg., if the Reg. No. if the candidate is 27380, the candidate shall write in letters "Two Seven Three Eight Zero".** They are strictly prohibited from writing their Register Numbers on any other page of their answer books. Violation of this rule will involve rejection of answer books.

8. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the room during the period allotted for a paper will be allowed to return within that period.

9. Candidates are prohibited from introducing into the examination hall any book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taker by a candidate and his/her rustication for a period to be decided by the University.

10. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination, he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.

(Sd/-)
CONTROLLER OF EXAMINATIONS