

MAHATMA GANDHI UNIVERSITY

No.Ad.AI/1/376/2016

Dated, P.D.Hills, 11.08.2016.

C I R C U L A R

Sub:- Establishment – Application for appointment to the various non-teaching posts on option basis in the APJ Abdul Kalam Technological University – willingness inviting of - reg.

Read: 1. G.O (MS) No.1/2016/H.Edn dated 01.01.2016
2. G.O (MS) No.174/2016/H.Edn dated 06.08.2016
3. Circular No.KTU/A/333/2016 dated 11.08.2016 from the Registrar, APJ Abdul Kalam Technological University

The Government vide the G.O. read (1) above, have issued orders for creating various posts in the APJ Abdul Kalam Technological University for the year 2015-2016.

Now, vide the G.O read (2) above, it is ordered to invite option from the employees of the Universities mentioned in the Schedule of APJ Abdul Kalam Technological University Act-2015 for appointment to the posts of Joint Registrar, Deputy Registrar, Assistant Registrar, Section Officer, Assistants and Clerical Assistants in the APJ Abdul Kalam Technological University Head Quarters and University main campus. It is also ordered that in the arising vacancies in future and at the time of creation of new posts, appointment shall be made by option from the existing list.


Hence all employees who are desirous of applying to the above mentioned posts are directed to submit their option for appointment in the prescribed format, on or before 19.08.2016 so as to enable further necessary action as early as possible in this regard. The format for option and Circular read (3) above, are available at Ad.AI. Section.

Sd/-
ASSISTANT REGISTRAR (ADMN) I
FOR REGISTRAR

To

1. All Sections/Departments/Centres
2. PS to VC/PVC
3. PA to Regr./FO/CE
4. DCDC
5. Notice Board
6. SF/FC/Day file

APPROVED FOR ISSUE


SECTION OFFICER



APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

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Ph: 0471 2598122; Fax: 2598522 www.ktu.edu.in Email: university@ktu.edu.in

CIRCULAR

KTU/A/333/2016

Date: 11-08-2016

Sub:- APJ Abdul kalam Technological University - Appointment to the various posts on option basis - Willingness in prescribed proforma called for - reg:-

Ref:- 1. Section -7 of APJ Abdul Kalam Technological University Act , 2015.

2. G.O.(Ms) No.1/2016/H.Edn.Thiruvananthapuram dt 01/01/2016.

3. G.O.(Ms) No.174/2016/H.Edn.Thiruvananthapuram dt 06/08/2016.

As per the provisions contained in section 7(1),(2),(3) &(5) of the APJ Abdul Kalam Technological University Act (Act No.17 of 2015), employees of Universities affected due to the formation of this University can opt to various non-teaching posts. Vide reference cited 2, Government have created various posts for the University and the mode of appointment specified is option from the employees of affected Universities. Vide reference cited 3, sanction has been accorded by the Government to the Registrar, APJ Abdul Kalam Technological University to invite option from the employees of the Universities mentioned in the schedule of the APJ Abdul Kalam Technological University Act 2015 for the appointments to the various posts in the University.

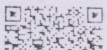
Hence, regular employees of the Universities mentioned in the schedule of APJ Abdul Kalam technological University Act 2015 (University of Kerala, University of Calicut, Mahatma Gandhi University , Cochin University of Science and Technology, Kannur University and Sree sankaracharya University of Sanskrit), who are interested in exercising option to the respective posts as per usual terms and conditions of option are directed to submit applications for option in the proforma attached, through proper channel duly countersigned and forwarded by the Registrar of the respective parent University so as to reach the ' Office of the Registrar, APJ Abdul Kalam Technological University ' on or before **29/08/2016, 4 PM.**

Option once exercised shall be final and the selected employees are bound to serve anywhere in the State of Kerala as the jurisdiction of the University is state wide. Selected persons who fail to join within a period of **15 days** of issue of posting order, will forfeit their chance and will not be considered further.

Posts to which option is invited.

1.Joint Registrar

2.Deputy Registrar



3. Assistant Registrar

4. Section Officer

5. Assistant

6. Clerical Assistant.

Dr. G. P. Padmakumar

Registrar

To

1. The Registrar, University of Kerala.
2. The Registrar, University of Calicut.
3. The Registrar, Mahatma Gandhi University.
4. The Registrar, Cochin University of Science and Technology.
5. The Registrar, Kannur University.
6. The Registrar, Sree Sankaracharya University of Sanskrit, Kalady

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



16

APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY, THIRUVANANATHAPURAM

PROFORMA FOR OPTION

Name of post to which option is exercised (In block capitals)	
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1. Name of applicant :
(In block capitals)

2. Post presently held :

3. Name of parent University :

4. Pay and scale of pay :

5. Age(in completed years) :

6. Date of Birth :

7. Permanent Address :

8. Address for Communication :

(With pin code and revenue district)

9. Qualification details (Academic & Departmental tests) :

Course (academic/departmental)	Reg. no	Month and year of passing

(2)

Details of service (from the first appointment onwards) :

Post held	Period(from - to)	Employer	Scale of pay

10. Date of commencement of continuous Service in the parent University :

11. Date of joining in the present post :

12. Date of declaration of probation in the present post :

13. Whether any disciplinary action has been taken against the applicant :
(if 'yes' give details)

14. Whether any disciplinary action/enquiry is pending against the applicant :
(If 'yes' give details)

DECLARATION

I,..... holding the post of on Rs in the University, do here by opt to be considered for absorption in the APJ Abdul Kalam Technological University, Thiruvananthapuram as on scale of pay Rs..... If selected, I am willing to serve anywhere in the State of Kerala since the jurisdiction of the University is state wide. I am also aware that option once exercised is final.

Signature
Name & Designation

Place:
Date:

CERTIFICATE FROM THE EMPLOYER

Certified that Sri/Smt is presently working as in this University, and that his/her-service particulars given above are correct

Place:

Signature