

# MAHATMA GANDHI UNIVERSITY

(Abstract)

Implementing the decisions of the Syndicate and issuance of Orders on Resolution- Modification of the Resolution of the Syndicate – Orders issued-reg.

## ACADEMIC 'C' SECTION

U.O.No.5170/C/1/Acad/2016

Dated, Priyadarsini Hills, 24/9/2016

Read: - (1) Resolution Item No.OA.5/16.07 of the meeting of the Syndicate held on 12.08.2016.

(2) U.O.No.4608/C/1/Acad/2016 . dtd.20.08.2016.

(3) Item No.OA.5/16.07 of the minutes of the meeting of the Syndicate (16.08<sup>th</sup>) held on 05.09.2016.

## ORDER

The Syndicate at its meeting held on 12.08.2016 vide Item No.OA.5/16.07 has resolved to adopt certain guidelines for implementing the decisions of the Syndicate and issuance of orders on resolutions. Accordingly the U.O.No.4608/C/1/Acad/2016 dated 20.08.2016 was issued.

The Syndicate at its meeting (16.08<sup>th</sup>) held on 05.09.2016 vide item No.OA.5/16.07 has resolved to modify earlier resolutions referred as paper (1) as follows:

Resolved that the Minutes of the meeting of the Syndicate duly approved by the Vice Chancellor shall be released on or before the fifth working day from the date of the meeting. A copy of the minutes shall be handed over/communicated through e-mail to all the Statutory Officers of the University. A copy of the minutes along with the file concerned shall be handed over to the Assistant Registrars who shall hand over the relevant decision to the section concerned on the same day itself and the University Order shall be issued by the section concerned within two working days from the date of receipt of the approved minutes. DR/JR concerned shall ensure the issuance of the University order in the absence of Assistant Registrar. The Action Taken Report shall be submitted to the Syndicate section by the Section Officer concerned within ten working days from the meeting of the Syndicate.

It is also resolved that henceforth, all the out of agenda matters, shall reach the Vice Chancellor in writing with all the details, before the commencement of the Syndicate meeting and will be handed over to the Registrar with orders thereon. The Registrar shall call back relevant files, if any, and submit the same along with a detailed note before the Syndicate.

Hence the U.O. read as (2) above stands modified to this extent.

Orders are issued accordingly.

To

1. PS to Vice-Chancellor /Pro –Vice Chancellor
2. PA to Registrar/C.E./F.O./DCDC
3. All JRs/DRs/ARs
4. All Sections
5. Content Management Section/Record Sn/IQAC
6. SF/FC

Sd/-

Reghunathan Nair D.  
Assistant Registrar III (Acad.)  
for REGISTRAR

Forwarded/By Order

  
SECTION OFFICER