

MAHATMA GANDHI UNIVERSITY

(Abstract)

IQAC - One day familiarisation programme for the Research Scholars of University Departments /Centres on 7th January, 2016 - Sanctioned- Orders issued.

NAAC CELL

U.O.No.142/NAAC Cell/1/2016/Admn

Dated, Priyadarshini Hills 05/01/2016

- Read:-
1. U.O.No.7406/ NAAC Cell/02/2015dated 28.12.2015
 2. Minutes of the meeting of Faculties and Research Scholars with Registrar on 30.12.2015 and Orders issued by Vice Chancellor on 01.01.2016.

ORDER

Considering the resolutions of the meeting held on 30.12.2015 vide read (2) above and the U.O vide paper read (1) above, sanction has been accorded by the Hon. Vice Chancellor to the following :-

1. To publish a pamphlet for the familiarization of new comers with the University Campus and the facilities provided to them. A committee of Research Scholars may be entrusted with the task of preparing the same.
2. To constitute a Grievance Redressal Mechanism with SMS facilities to address the grievances of the students. An officer in the rank of Assistant may be posted as student facilitator and attached to the office of the DSS, exclusively for the purpose.
3. To create a directory containing all important phone numbers and e-mail addresses of the University. It may also contain the dos and don'ts that has to be followed strictly by students.
4. To introduce a unique ID Number for the students at the time of admission.
5. To conduct orientation programmes for the students every year under the auspices of the DSS.
6. To enter into a tie up with two hospitals nearby for the health care of the students and to entrust the task with the DSS.
7. To convene a meeting of the concerned officers of Academic and Exam branch to discuss how to speed up the process of awarding PhD to the research scholars.
8. Also resolved to conduct a familiarisation programme for the Research scholars on 07.01.2016. The programme may be conducted in two sessions including collection of feedback from students, releasing of pamphlet, interaction with Officers of the University to solve the grievances etc.

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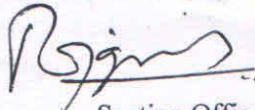
9. The expenditure for the familiarisation programme may be met from the fund in the DSS and the Committee constituted for this purpose vide U.O read (1) above, may work out the details of the programme.

Orders are issued accordingly.

Sd/-
B.Radhakrishna Pillai
Joint Registrar (NAAC Cell)
For REGISTRAR

- To:
1. Dr. P.J. Jacob, Research Director
 2. The Director of Student Services
 3. Directors of University Schools/Departments/Centres
 4. Director/Members of IQAC
 5. Convenor/Members of the Org.Com for Familiarisation Programme
 6. PS to VC/PVC
 7. PA to Registrar/FO/CE
 8. P R O/ Enquiry
 9. Content Management Sn ✓
 10. Stock file/ File Copy

Forwarded/ By Order


Section Officer