

**MAHATMA GANDHI UNIVERSITY
KOTTAYAM**

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MGUL/SCK/161/720/2016

Dated 25-11-2016.

QUOTATION NOTICE

Competitive quotations in sealed covers are invited for the supply of following items (For the use of University Study Centre, Kottayam) to the University Librarian in charge, Mahatma Gandhi University Library, Priyadarshini Hills P O, Kottayam. Pin 686560.

The quotation notice will be available from the Office of the University Study Centre, Kottayam and at University web site www.mgu.ac.in. The last date of receipt of quotation will be at 12 noon **13-12-2016** and the same will be opened at 2 PM. on the same day in the presence of the competitors then present.

ITEMS AND SPECIFICATIONS

SI NO	Item and Specifications	Quantity
1	Printer Canon image Class LBP 6030W, Print Speed A4:18ppm Canon Mobile printing enabled Monthly Print volume:200-800 pages	1

The sealed envelope containing the quotations should be Superscripted "QUOTATION FOR THE SUPPLY OF PRINTER for the University Study Centre, Kottayam and be addressed to **THE UNIVERSITY LIBRARIAN IN-CHARGE, MAHATMA GANDHI UNIVERSITY LIBRARY, PRIYADARSHINI HILLS P O, KOTTAYAM, Pin 686560..** The last date for receiving the quotations will be at **12.00 noon on 13/12/2016** and will be opened at **2.00 PM** on the same day.

CONDITIONS

1. The quoted price should be inclusive of all taxes/freight/Installation etc.
2. Three Years on site warranty should be mentioned,
3. The quotations should have at least Three months validity period.
4. Brochure of different models quoted should be enclosed.
5. Warranty, AMC conditions, nearest service centre details, user references, necessary supporting catalogues and demonstration should be provided.
6. The right to accept or reject the quotations without assigning any reason rests entirely with the undersigned.
7. If the date of receipt and opening of the quotations is declared a holiday the next Working day shall be the last date for the purpose.
8. Late Quotations will not be accepted.

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