



**SCHOOL OF MANAGEMENT AND BUSINESS STUDIES  
MAHATMA GANDHI UNIVERSITY**

**PRIYADARSINI HILLS. P.O  
KOTTAYAM, Pin 686560. Phone 0481 2732288**

**No.SMBS/UPC/FURNITURE/PUR/2017-18**

**Dated, P.D Hills, 19.07.2017**

**TENDER NOTICE**

Sealed competitive tenders, super scribed “**No. SMBS/UPC/FURNITURE/PUR/2017-18 Dated 19.07.2017**”, for the supply of following Furniture items to School of Management and Business Studies, MG University are invited so as to reach the office of the undersigned not later than **1.30 p.m. on 03.08.2017. Tenders will be opened at 2 p.m. on 03.08.2017.**

Earnest Money Deposit (EMD) calculated **@ 1% of the Purchase Assessment Cost (PAC), subject to a minimum of Rs.1500/-**, should be paid by the firm. The E.M.D. should be furnished in the form of **Demand Draft in favour of the Director, School of Management and Business Studies, Mahatma Gandhi University payable at State Bank of India, M. G. University Campus Brach**, along with sealed tenders.

Tender form and other details can be had from the **University General Store** on all working days, by paying the **Tender Fee @ 0.2% of PAC rounded to the nearest multiple of Rs.100, subject to a minimum of Rs. 400/- and maximum of Rs. 1500/- + admissible GST.**

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written Agreement must be submitted by the qualified bidder and should submit **5% of the PAC as Security Deposit.**

Sl. No.	ITEM	SPECIFICATIONS.	QTY
1	Jefferson chairs	Sheet metal perforated Chair Set with individual arm rests and writing pad for classes	10
2	S - type chairs	cushioned – with half writing pad	10
3	Steel Almirah	20 Guage , 6x3x1.25 Feet with 6 panels.	4
4	Steel book shelf (Glass)	4 Glass Door Book Case of Standard size with Metal body of 20 guage	5
5	Podium (electronic)	The Podium, lectern, portable pa system, wireless pa system, portable amplifier suitable for meeting room, conference room etc.	1
6	Vertical Filing Cabinet	Steel with four drawers	1

Sealed Envelope containing tenders shall be addressed to **HEAD OF THE DEPARTMENT, SCHOOL OF MANAGEMENT AND BUSINESS STUDIES, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560.**

### **CONDITIONS**

1. The quoted Price should be inclusive of all taxes/freight/Installation etc.
2. Customs / Excise Duty Exempted price should also be quoted
3. The tenders should have at least Three Months validity
4. Brochure of different models quoted should be enclosed
5. Warranty conditions ,nearest servicing centers details, user reference , necessary supporting catalogues and demonstration should be provided
6. The right to accept or reject tenders without assigning any reason rests entirely with the undersigned
7. If the product has a Valid DGS & D rate contract , it may be quoted
8. If the date of receipt and opening of tenders is declared a holiday, the next working day shall be the last day for the purpose.

Sd/-

HEAD OF THE DEPARTMENT (I/C)

### **Copy to:-**

1. Store Keeper, General Store
2. PRO ( For Publication in Three leading Malayalam Dailies)
3. SF/FC