

No.USU/100/Data-2016-'17/2016

Date: 05/12/2016

From  
**The Registrar**

To  
**The Principal/Director**

.....  
.....

Sub: Collection of Statistical data regarding student enrolment and details of teaching & non-teaching staff etc. for the year 2016-17 – reg.

Sir,

The University has been receiving communications from the Govt. of India, the Govt. of Kerala, the U.G.C, different organisations and agencies, requesting to transmit the consolidated statistics regarding Affiliated Colleges, University Teaching Departments and data on financial parameters etc. Also, this statistics is essential to incorporate in the annual reports to be placed before the Parliament, Legislative Assembly and for replying queries under RTI Act etc. So, please ensure that the required information for the year 2016-'17 is properly furnished as per the given format and reached the undersigned on or before 31<sup>st</sup> December, 2016. Please send the information by E-mail:statunitmgu@gmail.com also. The format is published in [www.mgu.ac.in](http://www.mgu.ac.in). This may be treated as **most urgent**.

Thanking you.

Yours faithfully,

Sd/-  
**Radhakrishna Pillai B.**  
**Joint Registrar III (Admn.)**  
**For Registrar**

ENCL: Format.

**MAHATMA GANDHI UNIVERSITY  
Kottayam**

**Collection of statistics for the academic year 2016-'17**

**Basic information about the department**

1. Name of the School/Department/Centre/Constituent College:
2. (i) Postal Address & Phone no.:  
(ii) Email:  
(iii) Website:
3. Year of Establishment:
4. Name of the Director:
5. NAAC Accreditation status:
6. Nodal Officer Details (if any)
  - (i) Name : .....
  - (ii) Designation : .....
  - (iii) Contact No. : .....
  - (iv) E-mail id. : .....

Regular Courses offered by the Teaching Department/Centre/Constituent College:

Faculty Name (like Arts, Science, etc.)	Level of course offered (Graduate/ PostGradute/ M.Phil/Ph.D/ D.Litt/D.Sc./ Diploma/ Certificate)	Name of the Courses/ Programs	Sanctioned Strength	Type (General/ Self-Financing)	Examination System (Annual/ Semester)

**Teaching staff (designation-wise) (2016-'17)**

Sl.No.	Designation	Sanctioned Strength	Total Number of Teachers in Position					Out of Total number of Teachers in Position in col. (6), teachers belonging to										Teachers with Ph.D				
			Directly Recruited	CAS	Total	Women Out of Total	Vacant posts, if any	GEN		SC		ST		OBC		PWD*			Muslim		Other Minorities	
								M	F	M	F	M	F	M	F	M	F		M	F	M	F
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
1	Principal/Professor & Equivalent																					
2	Associate Professor/Reader & Equivalent																					
3	Assistant Professor with GP 8000/ Lecturer (Selection Grade)	N.A																				
4	Assistant Professor with GP 7000 Lecturer (Senior scale) & Equivalent	N.A.																				
5	Assistant/Professor/ Lecturer & Equivalent																					
6	Tutor/Demonstrator																					
7	Part-Time/ Adhoc/Temp./ Contract Teachers	N.A																				
8	Visiting Teachers	N.A																				
<b>Total</b>																						

\*PWD-Persons With Disability

Note : Teaching posts are sanctioned at the level of Assistant Professor / Associate Professor / Professor in Govt. Institutions. Professors/ Readers under CAS (Career Advancement Scheme) in Col. 5 may be indicated separately

**Student Enrolment (2016-'17) (Please use Separate sheet for each Course)**

Level of courses	Year (Total of 2 semesters)	Number of students(Enrolled)																
		Total Students		Out of total students in col(3) & col(4) Number of students belonging to GEN/SC/ST/OBC/Handicapped/ Minority														
				GEN		SC		ST		OBC		PWD		Muslim		Other Minority Community		
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
(a) Undergraduate Courses (UG) Please indicate course name .....	1 <sup>st</sup> yr (I sem+IIsem)																	
	2 <sup>nd</sup> yr (IIIsem+IVsem)																	
	3 <sup>rd</sup> yr (Vsem+VIsem)																	
	4 <sup>th</sup> yr (VIIsem+VIIIsem)																	
	5 <sup>th</sup> yr (IXsem+Xsem)																	
	Total(a)																	
(b) Post-Graduate Courses (PG) Please indicate course name -----	1 <sup>st</sup> yr (I sem+IIsem)																	
	2 <sup>nd</sup> yr (IIIsem+IVsem)																	
	3 <sup>rd</sup> yr (Vsem+VIsem)																	
	Total(b)																	
(c) M.Phil Subject .....	Total (c) (Isem+IIsem)																	
(d) Ph.D. Subject .....	Total (d)																	
(e) Diploma .....	Total(e)																	
(f) Certificate .....	Total (f)																	
Grand Total	Total(a+b+c+d+e+f)																	

**Foreign students**

Name of the Student	Name of the Course	Name of the Country	Enrolled during 2016-'17		Studying (2 <sup>nd</sup> , 3 <sup>rd</sup> sem. etc)	
			Male	Female	Male	Female
TOTAL						

**Library (2016-'17)**

	Total	Additions during the year
Books		
Journals		
Periodicals		

**Signature of the Director/Principal**

**Format for Colleges**

**MAHATMA GANDHI UNIVERSITY, KOTTAYAM**

**Collection of statistics on students' enrolment / teaching staff/non-teaching staff  
for the academic year 2016-'17**

(Please put  $\surd$  mark in relevant boxes. Also make sure that all the information is furnished properly.)

1. Name of the College \_\_\_\_\_
2. (i) Postal Address and phone no.:
- (ii) E-mail:
- (iii) Website:
- (iv) Location: Rural  Urban  Semi-Urban  Hill Area
- (v) Type: Women  Boys  Co-ed
- (vi) Post Graduate College: Yes  No
- (vii) Autonomous: Yes  No
3. Year of Establishment :
4. Name of the Principal :
5. NAAC Accreditation status:
6. Management: Govt.  Pvt.Aided  Pvt. Unaided
7. Minority: Yes  No
8. Whether the college is under 2(f) or 12(B) } 2(f)  12(B)  2(f)&12(B)  others   
of the UGC Act }
9. Nodal Officer Details (if any)
  - (i) Name : .....
  - (ii) Designation : .....
  - (iii) Contact No. : .....
  - (iv) E-mail id. : .....

### Teaching Staff (Designation-Wise) (2016-'17)

Sl.No.	Designation	Sanctioned Strength	Total Number of Teachers in Position						Out of Total number of Teachers in Position in col. (6), teachers belonging to												Teachers with Ph.D		
			Directly Recruited	CAS	Total	Women Out of Total	Vacant posts, if any	GEN		SC		ST		OBC		PWD*		Muslim		Other Minorities			
								M	F	M	F	M	F	M	F	M	F	M	F	M		F	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
1	Principal/Professor & Equivalent																						
2	Associate Professor/Reader & Equivalent																						
3	Assistant Professor with GP 8000/ Lecturer (Selection Grade)	N.A																					
4	Assistant Professor with GP 7000 Lecturer (Senior scale) & Equivalent	N.A.																					
5	Assistant/Professor/ Lecturer & Equivalent																						
6	Tutor/Demonstrator																						
7	Part-Time/ Adhoc/Temp./ Contract Teachers	N.A																					
8	Visiting Teachers	N.A																					
<b>Total</b>																							

\*PWD- Persons with Disability

Note : Teaching posts are sanctioned at the level of Assistant Professor / Associate Professor / Professor in Govt. Institutions. Professors/ Readers under CAS (Career Advancement Scheme) in Col. 5 may be indicated separately

### Teaching Staff (Faculty-Wise)

Subject	Number of Regular Teaching Staff *	Number of Part-Time /Adhoc/Temp./ Contract/ Teachers	Others : Visiting Teachers	Total (2)+(3)+(4)
1	2	3	4	5
ARTS				
SCIENCE				
HOME SCIENCE				
COMPUTER APPLICATION				
COMPUTER SCIENCE				
COMMERCE				
MANAGEMENT				
EDUCATION (TEACHER TRAINING)				
LANGUAGE & LITERATURE				
LAW				
SOCIAL SCIENCE				
OTHERS(PLEASE SPECIFY)				

\*Regular Teaching Staff: Professor+ Associate Professor + Assistant Professor+ Tutor/ Demonstrator



**Student enrolment (2016-'17) Use Separate sheet for each Course**

Level of courses	Year (Total of 2 semesters)	Number of students(Enrolled)																
		Total Students		Out of total students in col(3) & col(4) Number of students belonging to GEN/SC/ST/OBC/Handicapped/ Minority														
				GEN		SC		ST		OBC		PWD		Muslim		Other Minority Community		
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
(a) Undergraduate Courses (UG) Please indicate course name .....	1 <sup>st</sup> yr (I sem+IIsem)																	
	2 <sup>nd</sup> yr (IIIsem+IVsem)																	
	3 <sup>rd</sup> yr (Vsem+VIsem)																	
	4 <sup>th</sup> yr (VIIsem+VIIIsem)																	
	5 <sup>th</sup> yr (IXsem+Xsem)																	
	Total(a)																	
(b) Post-Graduate Courses (PG) Please indicate course name -----	1 <sup>st</sup> yr (I sem+IIsem)																	
	2 <sup>nd</sup> yr (IIIsem+IVsem)																	
	3 <sup>rd</sup> yr (Vsem+VIsem)																	
	Total(b)																	
(c) M.Phil Subject .....	Total (c) (Isem+IIsem)																	
(d) Ph.D. Subject .....	Total (d)																	
(e) Diploma .....	Total(e)																	
(f) Certificate .....	Total (f)																	
Grand Total	Total(a+b+c+d+e+f)																	

**Foreign Students (2016-'17)**

Name of the Country	Name of the Course	Year (I/II/III/IV)	Number of Foreign Students Enrolled	
			Total	Women

**Non-teaching Staff (2016-'17)**

Group	Total Number of Staff in Position		Vacant posts, if any	Out of the Total number of Non-Teaching Staff in position in col (2) & col (3), staff belonging to													
				GEN		SC		ST		OBC		PWD		Muslim		Minority	
	T	W	T	W	T	W	T	W	T	W	T	W	T	W	T	W	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Group A																	
Group B																	
Group C																	
Group D																	
Grand Total																	

**Library Details (2016-'17)**

	Total	Additions during the year
Books		
Journals		
Periodicals		

**Staff Quarters:**

	Number of Quarters
Teaching Staff	
Non-Teaching Staff	
Total	

**Students' Hostel:**

Hostel Type	Number of Hostels	Intake Capacity	No. of residents
Boys			
Girls			

**Signature of the Principal**