

**MAHATMA GANDHI UNIVERSITY
SCHOOL OF MEDICAL EDUCATION**

GANDHINAGAR P.O, KOTTAYAM PIN - 686008

PHONE NO. 0481-6061021 EMAIL: ucmegandhinagar@gmail.com

No: 3226/ P2/PPLY-AP/ 2016

Date: 03.12.2016

Tender No.01

TENDER NOTIFICATION

Sealed competitive tenders are invited from reputed firms for supply of 8 Nos of computers with a configuration of **“Intel dual core micro processor, Intel chipset mother board, 2 GB RAM, GB HDD, DVD, ATX cabinet, key board , optical scroll mouse and 18.5 inches monitor”**, to the Department of Pharmaceutical Sciences, Puthuppally, Kottayam. Last date for submission of tenders is **19.12.2016, 2:00 PM** and tenders will be opened at 2.30 pm on the same day. More details can be had from the website ‘www.mgu.ac.in’.

Sd/-
DIRECTOR

MAHATMA GANDHI UNIVERSITY
SCHOOL OF MEDICAL EDUCATION

GANDHINAGAR P.O, KOTTAYAM PIN - 686008
PHONE NO. 04812598790 EMAIL: ucmegandhinagar@gmail.com

No:3226/P2/PPLY/AP/2016

Dated: 03.12.2016

TENDER NUMBER: 01

TENDER NOTICE

Sealed Competitive tenders are invited for the supply and installation of the following items.

Sl.No.	Item	Specifications	Total Qty
1	Desk Top Computers	Intel dual core micro processor, Intel chipset mother board, 2 GB RAM, 500 GB HDD, DVD, ATX cabinet, keyboard, optical scroll mouse & 18.5" monitor	8 Nos

Last date for receipt of tender is **19.12.2016**, 2:00 PM. The tenders will be opened at 2:30 PM on the same day. Cover containing tenders should be superscribed as "**Tender –for the supply of Desk Top Computers**" More details can be had from the Office of School of Medical Education, during office hours and from the website www.mgu.ac.in.

Earnest Money Deposit (EMD), calculated @ 1% of the Purchase Assessment Cost (PAC) should be paid by the firm. The EMD should be furnished in the form of D.D in favour of Director, School of Medical Education, and Gandhinagar Payable at SBT Gandhinagar branch along with the sealed tenders.

The Tender Form and other details can be had from the above website and the cost of the Form @ 0.2% of the PAC rounded to the nearest multiple of Rs.100/- , subject to a minimum of Rs.400/- and maximum of Rs.1500/- +VAT as applicable.

For ensuring guarantee, terms etc relating to the articles supplied, a written agreement must be submitted by the firm. Qualified bidder should submit 5% of the PAC as Security Deposit.

Cost of tender form by DD : As per the details given as above

Tender Form can be downloaded from the website: www.mgu.ac.in

Last date & time of receipt of tender : 02 p.m. on 19.12.2016

Date and time of opening the tender : 2.30 p.m. on 19. 12.2016

EMD : 1% of the tendered value by DD

Sealed envelopes containing tenders shall be addressed to THE DIRECTOR, SCHOOL OF MEDICAL EDUCATION, GANDHINAGAR P.O KOTTAYAM PIN 6866008

Conditions:

1. The quoted price should be inclusive of all taxes
2. The price quoted should be for the delivery of the items at the School of Medical Education Gandhinagar, Kottayam
3. The tender should have at least six months validity period
4. A catalogue of the items quoted should be enclosed
5. Warranty conditions should be clearly furnished.
6. AMC charges for the product after the warranty period must be specified if available.
7. If the product has a valid DGS & D rate contract, it may be quoted.
8. The facility for after sales service may be specified.
9. The exact rate of tax (SICST, additional ST, surcharge, excise duty, etc.) should be specified.
10. Specification of the items quoted shall be as much descriptive as possible and descriptive leaflets may be provided. Wherever available, preference will be given for items for which brand name or manufacturers' details are furnished. For special items involving large amount, addresses of others for whom the item has been supplied may be furnished.
11. If the date for receipt and opening of the tender is declared a holiday, the next working day shall be the last date for the purpose.
12. The right to accept or reject the tender rests entirely with the Director.
13. **The tenders shall be submitted in the specified format given in the website.**

Sd/-
DIRECTOR

TENDER FORM

From,

Company Name:

Address Line 1:

Address Line2:

City:

State:

PIN Code:

Phone Office:

Mobile Number:

Phone Fax:

Email Address1:

Email Address2:

Website:

To,

**MAHATMA GANDHI UNIVERSITY ,
SCHOOL OF MEDICAL EDUCATION,
GANDHINAGAR P.O KOTTAYAM PIN 686008**

Phone Office: 0481 2598790,0481 6061021

Phone Fax:

Email Address :ucmegandhinagar@gmail.com

Website: mgu.ac.in

TENDER FOR: DESK TOP COMPUTERS

TENDER NUMBER:01

**Ref:UO No:5984/SFII/1/2015/Admin(Dated:09/11/2016),
No:3226/P2/PPLY/AP/2016**

TENDER DATE: / /

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Quoted Name of Item with specifications				Rate						Other						Amount
Sl. No.	Name of Item	specifications	Description	Quantity	Rate Quoted(Rs)	CST/VAT(Rs)	Excise Duty(Rs)	Other Tax/	Amount(Rs:)	AMC(Rs:)/Year	EMD (Rs:)	Delivery/Days	Payment /days	Validity/month	Warranty/year	Total Amount with inclusive of all Taxes and other (Rs.)

Terms and conditions:

EMD conditions:

Delivery conditions:

Payment condition:

Validity conditions:

Warranty conditions:

AMC conditions:

Other conditions:

Company Office seal

Signatures of Authorized Person:

Name: