

MAHATMA GANDHI UNIVERSITY
SCHOOL OF ENVIRONMENTAL SCIENCES

No. SES/F-3/Pur.Comp-GIS/2017

17/02/2017

SHORT TENDER NOTICE

Sealed competitive tenders, superscribed **“Tender for the supply and installation of computers in the GIS Lab of the School of Environmental Sciences”** are invited so as to reach the office of the undersigned not later than **11 am on 06/03/2017**.

Earnest Money Deposit (EMD), calculated @ **1%** of the Purchase Assessment Cost (PAC), should be paid by the firm. The E.M.D. should be furnished in the form of Demand Draft in favour of the Director, School of Environmental Sciences, payable at State Bank of Travencore, M.G. University Campus Branch, along with sealed tenders.

Tender will be opened at 11.30 am on 06/03/2017.

Tender form can be had from the University General Store on all working days, by paying the form fee @ **0.2%** of PAC rounded to the nearest multiple of Rs. 100 subject to a minimum of Rs.400/- and maximum of Rs. 1500/- + VAT as applicable.

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written agreement must be submitted by the firm. In addition, qualified bidder should submit **5% of PAC** as Security Deposit in the form of a Demand Draft drawn in favour of The Director, School of Environmental Sciences or in the form of a fixed Deposit Certificate pledged in favour of the Director, School of Environmental Sciences. The detailed tender notice is available at the University official website, www.mgu.ac.in.

Details of Items required

Supply, installation, testing and commissioning of Computers (leading brands) with the following specifications, complete with all accessories.

| Sl.No. | Quantity | Specification |
|--------|----------|--|
| 1 | 4 Nos. | Intel Core i7 Processor (4MB Cache, 3.4GHz) or later Intel Chipset Mother Board 1 TB Hard Disk 16 GB DDR3 memory DVD writer TFT Monitor 18.5 LED Network interface : Integrated 10/100/1000 GbE LAN 8 GB Graphics Card Key Board & Optical mouse Windows 8/10 pro |

Sealed Envelopes containing tenders shall be addressed to the **Director, School of Environmental Sciences, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam – 686 560.**

CONDITIONS

1. Details such as make/Model, electric consumption, etc, should be clearly mentioned in the tender. Additional requirements for installation of unit should be clearly specified in the tender.
2. The quoted price should be inclusive of all taxes/freight /Installation etc.
3. Customs/Excise duty exempted price should also be quoted.
4. The tenders should have at least three months validity period.
5. Brochure of different models quoted should be enclosed.
6. Warranty, AMC conditions, nearest service centre details, user references.
7. The right to accept or reject the tenders without assigning any reason rests entirely with the undersigned.
8. If the product has a valid DGS & D rate contract it may be quoted.
9. If the date of receipt and opening of the quotations is a declared a holiday, the next working day shall be the last date for the purpose.
10. The successful bidder should execute an agreement in the prescribed format with the School and submit a security deposit not less than 5% of the cost.
11. The successful bidder should install and commission the Computers within 2 days from the date of purchase order.

DIRECTOR

Copy to:

1. P.A. To Registrar
2. PRO (For Publication in Three leading Malayalam Dailies)
3. Content Management Section (Uploading in the University Website)
4. System Administrator
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