

**MAHATMA GANDHI UNIVERSITY**  
(Abstract)

Estt:-Application for obtaining/renewing Indian Passport-Prior Intimation Form (Annexure N) i.r.o University Employees – Assigning of Counter signatory – Sanctioned - Orders issued.

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**ADMINISTRATION AI SECTION**

No. 5501/AI/4/2016/Admn.

Dated, Priyadarsini Hills, 14.10.2016.

Read: Note No. Reqr./03/553/2016 dated 17.10.2016 of the Registrar.

**ORDER**

As per the notification issued by 'Passport Seva', Ministry of External Affairs, Government of India, all Government/PSU/Statutory body employees have to submit prior intimation to his/her Administrative Office for submission of application for obtaining/renewing Indian Passport.

In the light of the above, sanction has been accorded by the Registrar vide paper read above, to entrust the Deputy Registrar (Admn.I/II), as the case may be, to countersign Annexure N, prescribed by the Ministry of External Affairs, Government of India for submission of application for obtaining/renewing Indian Passport, after due verification.

Orders are issued accordingly.

Sd/-  
SREELATHA N  
ASSISTANT REGISTRAR (ADMN) I  
For REGISTRAR.

To

1. PS to VC/PVC
2. PA to Reqr./FO/CE
3. AR/DR/JR (Admn./ Acad./Exam/Finance)
4. Ad.A II/A III/A IV/A V Sections/Content Management Section
5. PRO/JD, Kerala State Audit, M.G University
6. Records Section/PRO/IQAC/ Statistical Unit
7. SF/FC/Day file

FORWARDED/BY ORDER



SECTION OFFICER

Ref: File No. Ad.AI-4- 450/2016.