



MAHATMA GANDHI UNIVERSITY
ENGINEERING UNIT

No UE/DB/PS 1/2017-2018

Dated: 18/07/2017

NOTICE INVITING TENDER

(Tender No. UE/DB/PS 1/2017-2018)

The University Engineer, Mahatma Gandhi University, Kottayam for and on behalf of the Registrar, Mahatma Gandhi University invites online bid for the following work from registered printing firms who have completed at least one similar work. The firms should be having their own printing facility.

1	Name of work	Printing and supply of Hand Book of Jaivam 2017 in Malayalam Language
2	Estimated amount	Rs. 38,50,000/-
3	Earnest money deposit (EMD)	Rs. 96250 /-
4	Tender submission fee	Rs. 2500/-
5	Period of completion	Within 15 days on the date of issue of Work Order
6	Mode of submission of Bid	Online
7	Tender Documents	Can be downloaded from the website www.etenders.kerala.gov.in
8	Last date and Time of submission of tender by online	29/07/2017, 4.00 pm
9	Last date and Time of submission of relevant documents by speed post	01 / 08/2017, 4.00 pm
10	Date and time of opening of tender	02/ 08/2017, 11.00 am

General tender documents and tender schedule can be downloaded in A₄ size paper from the website www.etenders.kerala.gov.in. **Duly filled up and signed tender schedule along with relevant documents should also be sent to the University Engineer, M.G. University, Kottayam, Pin-686560, by Speed Post so as to reach before the date and time specified. The cover containing the documents should be superscribed the name of work, tender number, and last date of submission of tender.**

Documents to be submitted along with bid online/ by speed post.

Sl. No.	Online	By speed post
1	Scanned copy of books relating to works already executed	Copy of valid registration certificate, PAN of the firm etc. attested by a Gazetted Officer and sample copies of the books already printed
2	Scanned copy of experience certificate issued by any client/ proof of having executed at least one similar work	Copy of experience certificate attested by a Gazetted Officer
3	Scanned copy of duly filled e-payment form	Duly filled e-payment requisition
4	Scanned copy of other relevant certificates and details of bank account to which payment is desired	Attested copies of other relevant certificates and details of bank account to which payment is desired
5	Scanned Copy of duly filled preliminary Agreement in stamp paper of Rs.200/-	Preliminary Agreement in original
6	BOQ	Not Required

The bids shall be opened at the date and time specified. Further details can be had from the **Printing Section** of the University on all working days during office hours. The bidders are advised to submit their bid well in advance to avoid any kind of network issues. If relevant documents through speed post are not submitted within time, the tenders will not be considered.

The amount quoted should be inclusive of all taxes (GST) and charges for transportation. An additional performance guarantee should also to be furnished if the amount quoted is between 10% to 25% below estimate rate as per G. O.(P)No.19/2016/Fin. Dated 03/02/2016.

All other conditions are same, as per the latest Government orders. Further clarifications if any required can be had by contacting telephone number 0481-2733210.

The undersigned reserves the right to reject any or all the tenders without assigning any reason whatsoever .

UNIVERSITY ENGINEER