

**FIP – Doc list for Application**  
**Documents may be arranged in the following order**

1. Application in the prescribed format
  - Annexure I
  - Undertaking
  - Annexure II
  - Annexure III ( Facility Certificate from the Research Centre)
2. NOC from the Principal (in the case of Govt.Colleges)/ Manager ( in the case of Aided Colleges)
3. Detailed List of Teachers as per pro-forma.
4. Bio-data
5. Format I (2pages)
6. Selection Committee minutes in the prescribed format  
(Pro-forma II, Pro-forma III & Pro-forma IV)
7. Attested copies of certificates to prove Age & Qualifications
  - SSLC
  - PG Mark list
  - PG Certificate
  - NET Certificate
  - Attested copies of PhD Registration Order & joining report in the research centre
8. Synopsis of the Research work already done duly signed by the Guide.
9. Certificate of the Principal to the effect that the number of teachers who have availed FDP, including (Specify **Name and Designation of teacher**) who is being selected now, does not exceed 20% of the total number of permanent teachers in the college during the Current plan period
10. Attested copy of Approval U.O of the teacher from the University (in the case of Aided Colleges)/Attested copy of Appointment order, Probation declaring order and G.O regularizing the service of the teacher. (in the case of Govt. Colleges)
11. Statement Showing Details of Slot.
12. Certificate to the effect that the applicant is not undergoing any project with the aid of UGC.
13. **Undertaking from the Research Guide stating that he/she is still in service and is the faculty of the same university in which the applicant is registered for PhD**

**The candidate may be directed to prepare 4 sets of applications and to forward only one copy to this office.**

Sd/-  
Director  
College Development Council