

**MAHATMA GANDHI UNIVERSITY
SCHOOL OF ENVIRONMENTAL SCIENCES**

No. SES/F 43/Repairs/2016

25.11.2016

SHORT TENDER NOTICE

Sealed competitive tenders, super scribed "**Tender for the supply and installation of A/c units in the Seminar Hall of the School of Environmental Sciences**" are invited so as to reach the office of the undersigned not later than **11 am on 7.12.2016**.

Earnest Money Deposit (EMD), calculated @ 1% of the Purchase Assessment Cost. (PAC), should be paid by the firm. **Tenders will be opened at 11.30 am on 7.12.2016**. The E.M.D. should be furnished in the form of D.D. in favour of the Finance Officer, Mahatma Gandhi University payable at State Bank of Travancore, M.G. University Campus Branch, along with sealed tenders.

Tender form and other details can be had from the University General Store on all working days, by paying the form fee @ 0.2% of PAC rounded to the nearest multiple of Rs. 100/- subject to a minimum of Rs. 400/- and maximum of Rs. 1500/- + VAT as applicable.

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written Agreement must be submitted by the firm. Qualified bidder should submit 5% of PAC as Security Deposit. The detailed tender notice is available at the University official website, www.mgu.ac.in. (specifications attached).

Sl.No.	Quantity	Item & Specification
1.	2 Nos	Supply, installation, testing and commissioning of 3 TR mega split Air Conditioner unit (leading brands) complete with all accessories.
The rate shall be inclusive of all charges such as transportation, loading and unloading, taxes and all other incidental expenses etc.		

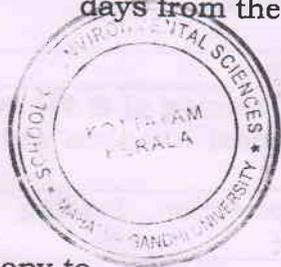
Cost of tender form by DD	:	As per the details given overleaf
Tender form can be down loaded from website	:	www.mgu.ac.in
Last date & time for the receipt of tender	:	11 am on 7.12.2016
Date and time of opening the tender	:	11.30 am on 07.12.2016
E.M.D.	:	1% of tendered value, By D.D

P.T.O

Sealed Envelope containing tenders shall be addressed to the Head of the Department, School of Environmental Sciences, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam - 686 560.

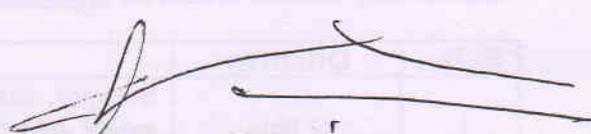
CONDITIONS

1. Details such as make/Model, electric consumption, etc, should be clearly mentioned in the tender. Additional requirements for installation of the unit should be clearly specified in the tender.
2. The quoted price should be inclusive of all taxes/freight/Installation etc.
3. Customs/Excise duty exempted price should also be quoted.
4. The tenders should have at least three months validity period.
5. Brochure of different models quoted should be enclosed.
6. Warranty, AMC conditions, nearest service centre details, user references, necessary supporting catalogues and demonstration should be provided.
7. The right to accept or reject the tenders without assigning any reason rests entirely with the undersigned.
8. If the product has a valid DGS & D rate contract it may be quoted.
9. If the date of receipt and opening of the quotations is a declared a holiday, the next working day shall be the last date for the purpose.
10. The successful bidder should execute an agreement in the prescribed format with the University and submit a security deposit not less than 5% of the cost.
11. The successful bidder should install and commission the A/c units within 2 days from the date of purchase order.



Copy to

1. P.A To Registrar
2. PRO (For Publication in Three leading Malayalam Dailies)
3. Content Management Section (Uploading in the University Website)
4. Engineering Unit
5. SF/FC


HEAD OF THE DEPARTMENT
SCHOOL OF ENVIRONMENTAL SCIENCES
School of Environmental Sciences
Mahatma Gandhi University
Priyadarsini Hills P.O.,
Kottayam, Kerala - 686 560