

From

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To

The Director/ Head of all Schools/ Departments/ Centers
Mahatma Gandhi University, Kottayam

Sir,

Sub: Data collection for All India Survey on Higher Education of Ministry of Human Resource
Development – Reg.

Ref : UO No. 751/P&D II/2/2011/Admn dated 04/02/2016.

UO No. 1638(A)/P&D-II/2/2016/Admn dated 18/3/2016

Ministry of Human Resource Development (MHRD) has launched an All India Survey on Higher Education to prepare a data base in respect of Higher education of the country. With reference to the order cited above, I was nominated by the Hon. Vice-Chancellor as the University Nodal Officer for AISHE.

MHRD has launched the survey for 2016-17. **The Data Capture Format of University (DCF –I) and Teacher Information Format (TIF) are to be uploaded to AISHE web portal, by the University before 25th March 2017.** Kindly note that, **from this year onwards, Individual details of Teachers in the University Teaching Departments/ centers are to be entered in Teacher Information Format (TIF).**

For the purpose of uploading DCF - I and TIF of the University, a large spectrum of data has to be generated from various Departments/ Sections of the University.

I am sending herewith TWO formats in which specific data pertaining to your School/ Department/ Centre are to be collected. One is meant for collecting data pertaining to students and the other is for collecting data about Teachers.

Hence I humbly request you to consider this favorably and take necessary steps to collect the relevant data and make available the data in the prescribed format so as to successfully complete the survey within the stipulated time schedule.

Kindly treat this as MOST URGENT. The soft copy of the filled up form may kindly be sent to drspthampi@rediffmail.com, before 15th March 2017. The hard copy can be sent to Administrative Officer, School of Management and Business Studies, before 15th March 2017.

This communication is sent to you under instructions from the Registrar of the University.

Thanking you

P.D.Hills
3/3/2017

Yours faithfully

Sd/-
Santhosh. P. Thampi