MAHATMA GANDHI UNIVERSITY

School of Pedagogical Sciences

Priyadarsini Hills P.O., Kottayam

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No.SPS-49/State Plan/2016-2017/Furniture/2016 *29.9.2016*

TENDER NOTICE

Competitive Tenders in sealed covers are invited for the supply of (1) Two almirahas with Glass door – normal size and (2) three book stacks – Double side (Baseunit only) with Add on facility, to the School of Pedagogical Sciences, Mahatma Gandhi University, Priyadarshini Hills P.O, Kottayam- 686 560, subject to the terms and conditions mentioned below.

The tender forms can be had from the Store Keeper, General Store, Mahatma Gandhi University on all working days and hours by paying the cost of tender form for Rs. 290/- (Rs.Two Hundred and Ninety only) through Mahatma Gandhi University Pay-in-Slip. The sealed tender super scribed 'Tender for the supply of Furniture Item' with the EMD of Rs.1,500 /- (Rs One Thousand Five Hundred Only) paid by the firm by way of DD in favour of the Director, School of Pedagogical Sciences, payable at SBT, Mahatma Gandhi University Campus Branch, should reach the Director, School of Pedagogical Sciences, Mahatma Gandhi University, Priyadarshini Hills P.O, Kottayam 686 560, on or before 2.00 pm on 14.10 2016 (Friday), and the same will be opened at 2.15 pm on the same day in the presence of the tenderers. Qualified tenderers should submit 5% of the cost of the items as Security Deposit in the form of Demand Draft in favour of the undersigned payable at S.B.T., Mahatma Gandhi University, when the supply order is placed.

Terms & Conditions.

1) *For ensuring the guarantee, warranty and rate of AMC, a written agreement must be submitted by the qualified tenderer.*
2) *The quoted price should be inclusive of all charges and taxes. No freight, installation, loading, unloading etc charges will be borne by the undersigned.*
3) *Customs/Excise duty exempted price should also be quoted.*
4) *The firm should remit all Governmental payments in time with regard to the purchase and supply of the items to the School, as per this tender.*
5) *The tender should be of branded qualitative products and the tender should have at least three months validity period from the date of the last day of this tender.*
6) *Brochure of products and different models quoted should be enclosed.*
7) *Full details of warranty/guarantee and the details of facilities available under warranty/guarantee should be supplied.*

8) *Details of expert, availability of products and details of major customers also should be noted.*
9) *The right to accept or reject the tenders without assigning any reason rests entirely with the undersigned.*
10) *If the product has a valid DGS&D rate contract, it should also be quoted.*
11) *If a negotiation meeting is convened by the undersigned, the authorized person of the firm should attend the meeting in time at their cost.*
12) *Payment process will be initiated only after satisfactory supply and installation of the furniture items and its report is received from the experts from the University.*
13) *The products should be delivered and installed immediately from the date of the Purchase Order.*
14) *If the date of receipt and opening of the tenders is declared a holiday the same time of the next working day will be the last date and time for the purpose.*

Sd/-
DIRECTOR

To

1. *The PRO to upload in the University web site-urgently*
2. *The Store Keeper*
3. *Notice Board*
4. *File Copy*