



## MAHATMA GANDHI UNIVERSITY SELF FINANCING COURSES ADMISSION PROSPECTUS

**2016-17**

Prospectus and application form for admission to the Self Financing courses conducted by the different institutions (Constituent Colleges) under the direct control of the University for the year 2016-17.

1. School of Medical Education
2. School of Technology and Applied Sciences
3. University College of Engineering & Technology
4. School of Applied Life Science
5. School of Communication and Journalism
6. Department of Library and Information Sciences
7. Mahatma Gandhi University Institute of Arts & Commerce, Chuttippara, Pathanamthitta

The University reserves the right to make any changes in the rules and regulations.

### DETAILS OF THE VARIOUS SELF-FINANCING COURSES

<b>SCHOOL OF MEDICAL EDUCATION</b>							
<b>UG COURSES</b>							
No.	Course Name of Course	Duration	*Eligibility	Tuition fees per Semester			Selection
				Govt. Seat	Management seat	NRI	

1	B.Sc Nursing	4 years	Plus two with 50% marks in Biology , Physics, Chemistry & English put together	As per Govt. rate- Rs.55,000/ year	Rs. 55,000/- year	Rs.2,00,000/ - (Rupees Two lakhs)	Allotment for 50% seats will be made by the Govt. Admission to 50% will be from the ranklist prepared by University based on the marks of the qualifying Exam.
2	B.Sc MLT (Medical Laboratory Technology)	4 years	1. Plus two with 50% marks in Biology , Physics, Chemistry & English put together 2. Candidates who passed the B.Sc degree (3Yr.course) examination with Physics, Chemistry, Zoology, Botany or Biochemistry as Main and any one or two of the above subjects as subsidiaries, with 50% marks for Main and subsidiaries taken together, subject to the condition that they have passed higher secondary examination, Kerala or exams recognized as equivalent thereto with Physics, Chemistry &	33,000/- year	Rs.52,000/- year	80,000/- year	-do-

			Biology as optional. Such students are exempted from 50% marks in Plus two.				
3	BPT (Physiotherapy)	4 years + 6 months internship	Plus two with 50% marks in Biology separately & 50% marks in Physics, Chemistry & Biology put together. In addition candidates should have studied English as a subject at plus two level.	34,000/- year	Rs 65,000/- Year	Rs. 1,00,000/- (One lakh)/year	-do-
4	B.Sc (MRT) (Medical Radiological Technology)	4 years	Plus two with 50% marks in Physics, Chemistry & Biology put together.	Rs. 45,000/- Year	Rs. 52,000/- Year	Rs. 1,15,000/- year \$ 950	Based on the marks of the qualifying Exam.
5	*B.Sc (Medical Microbiology)	4 years	Plus two with 50% marks in Physics, Chemistry & Biology put together & 50% for Biology alone	Rs. 33,000/- year	Rs. 42,000/- year	1,15,000/- \$950	Based on the marks of the qualifying Exam

6	B.Pharm	4 years	Plus two with 50% marks in Biology /Maths/Biotechnology. Computer Sc. separately & 50% marks in Physics, Chemistry & Biology / Maths/Biotechnology/ Computer Sc. put together	Rs. 85,000/- Year (Two Installments)	Rs. 85,000/ Year (Two Installments)	\$ 1500 Rs. 2,00,000/- Year	Allotment for 50% seats will be made by the Govt. Admission to 50% will be from the ranklist prepared by University based on the marks of the qualifying Exam.
	B.Pharm (Lateral entry to II year)		D.Pharm approved by AICTE & PCI 50% marks in D.Pharm in ER91 scheme	do	do	\$ 1500 Rs. 2,00,000/- Year	Based on the aggregate marks of D.Pharm
<b>PG COURSES</b>							
7	MPT (Master of Physiotherapy)	4 Semesters	Pass in the BPT course of Mahatma Gandhi University with 50% marks or equivalent	nil	Rs.50,000/- Sem	\$ 1000	Based on the marks of the qualifying exam.
8	M.Sc (Medical Anatomy)	3 years	Second class B.Sc Zoology or any of the following para medical science courses from a recognized University or its equivalent – B.Sc Nursing, B.Sc Medical Microbiology, BMRT, BPT and B.Sc. MLT .10% of Weightage	nil	Rs.25,000/- sem.	\$ 1000	Based on the marks of the qualifying exam

			will be given to post graduate qualification like M.Sc Zoology, B.Ed. Natural Science etc. 2 seats are reserved for any medical graduates (MBBS, BDS, BHMS, BAMS) . In case of absence of such candidates the seats will be allotted to general merit candidates.				
9	M.Sc. Medical Biochemistry	6 semesters	Any one of the following degrees with atleast 50% marks in the science subject a .B.Sc in Medical Biochemistry/B.Sc MLT/Medical Microbiology/ Medical genetics. b.B.ScBiochemistry/ Biotechnology/ Micro biology/ Genetics/ Bio informatics c. B.Sc in Zoology/Botany with Bio Chemistry /Chemistry as a subsidiary d. B.Sc in Chemistry with Biological Science at the plus two level e .Any other bachelor degree in Bio-medical science/Health science/ Life science with Bio chemistry as one of the subjects f. Any other degree approved as equivalent there to by the M.G University	Rs. 55,000/- year	Rs.65,000/- year	\$ 2000/ Sem	Based on the marks of the qualifying exam.  (Weightage of 15% of the total scored, to the students with B.Sc Biochemistry)

10	Master of Science (Medical Documentation)	4 Sem	Any degree with 50% marks	nil	Rs.25,000/- Sem	\$ 1000	Based on the marks of the qualifying exam
11	Master of Science (Biomedical Instrumentation)	4 sem	B.Sc degree with Mathematics/Physics/Instrumentation Electronics as main or subsidiary with minimum 50% marks for optional subjects. A weightage of 20% marks of the total score is given to the students with B. Sc Electronics/B. Sc Instrumentation Degree while calculating the merit marks for admission to the course	nil	Rs.25,000/- Sem	\$ 1000	Based on the marks of the qualifying exam
12	M.Sc Medical Micro Biology	2 years	4 year B.Sc Medical Micro biology with a minimum of 50% marks	Rs.55,000/- year	Rs.65,000/- per year	\$ 2000/ Sem	Based on the marks of the qualifying exam
13	Master of Hospital Administration (MHA)	4 sem	Any degree with 50% marks in optional subject or Post Graduation 20% marks will be given as grace marks along with the total Marks at degree level to post graduates	nil	Rs.25,000/- Sem	\$ 1000	Based on the marks of the qualifying exam
14	Master of Public Health (MPH)	4 sem	Any degree with 50% marks in optional subject or Post Graduation	nil	Rs.25,000/- Sem	\$ 1000	Based on the marks of the qualifying exam
15	M.Pharm i)Pharmaceutics ii)Pharmacology	4 sem	B.Pharm Degree of M.G University or recognized as equivalent, with not less than 50% marks for all the four years	nil	Rs.40,000/- Sem	\$ 2000	Based on 25% B.Pharm marks and 75% valid GPAT score.

			of the B.Pharm Exam taken together from an institution recognized by AICTE, New Delhi and Pharmacy Council of India.				In case of non-availability of GPAT qualified candidates, graduates without GPAT score will be considered
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**\*SI No. 5, 10,11,14 Eligibility Subject to approval of syllabus**

### SCHOOL OF TECHNOLOGY AND APPLIED SCIENCE

UG COURSES						
16	B.Sc Computer Science	6 Sem	Admission through the University Central Allotment Process	Rs.10,000/- Sem	\$ 1000	CAP (U.O.NO.SFIII/3505 dated 07.07.2014)
17	B.Sc Electronics	6 Sem		Rs.10,000/- Sem	\$ 600	
18	BTech (Polymer Engineering)	8 sem	Passed Higher Secondary Exam with 50%marks in Maths separately and 50% Marks in Maths,Physics and Chemistry/Comp.Sc/ Biotechnology	Rs.20,000/- Sem		Based on Entrance Exam conducted by University
19	BSc Cyber Forensic	6 Sem	10+2 with 55% marks for any of the three subjects(combined) viz.Physics,Chemistry,Mathematics and Computer Science and 50% marks for Maths alone	Rs. 17,500/- Sem	\$ 1000	CAP
PG COURSES						
20	MSc Computer Science	4 Sem	Admission through the University Central Allotment Process	Rs.20,000/- Sem	\$ 1200	CAP
21	MCA	6 Sem	A pass with not less than 50% marks in any recognized regular Bachelors degree course	Rs.18,500/- Sem	\$ 1200	Based on entrance exam conducted by the University

			<p>of minimum 3 years duration in any discipline with Maths at 10+2 level</p> <p>Or</p> <p>A pass with not less than 50% marks in any recognized regular Bachelors degree course of minimum 3 years duration in any discipline with Maths/Statistics(this does not include Business Maths or Business Statistics) as one of the subjects.</p> <p>Or</p> <p>A pass with not less than 50% marks in BCA degree of minimum 3 years duration from a recognized University</p> <p>Or</p> <p>A degree course with minimum three years (after 10+2) with Maths/stat/Com. Sc/Com.Appln./Eng/Tech as a Main/Sub/Core/Complementary Subjects with 50% mark in Degree Level</p>			
22	MSc (Applied Electronics)	4 Sem	BSc Degree in Electronics/Computer Science/Physics with not less than 50% marks /CGPA-2 excluding languages	Rs.20,000/- Sem	\$ 1200	Based on the marks of the qualifying exam (50%) and entrance test



<b>UNIVERSITY COLLEGE OF ENGINEERING &amp; TECHNOLOGY, THODUPUZHA</b>						
<b>UG COURSES</b>						
23	B.Tech in Computer Science and Engineering	8 Sem	As per Govt. rate Govt Fee(Rs35000/ year)	Govt Fee(Rs 35000/ year)	Uniform fee Rs. 50,000/- or equivalent US dollar per year + Rs.1,25,000/- or equivalent US dollar as interest free refundable deposit. (Subject to revision as per Syndicate decision)	Based on the common entrance exam conducted by the State Govt.
24	B Tech in Polymer Engineering					
25	B.Tech in Electronics and Communication Engineering					
26	B.Tech in Electrical & Electronics Engineering					
27	B.Tech in Information Technology					
<b>PG COURSE</b>						
28	M.Tech( Applied Electronics )	4 sem	Will be notified later..Please visit <a href="http://www.ucet.ac.in">www.ucet.ac.in</a>			
<b>SCHOOL OF COMMUNICATION AND JOURNALISM</b>						
29	MA(J&MC)	30 seats	4semester	45% marks in any degree (aggregate total of all parts) 5% relaxation in marks for SC/ST candidates	Rs. 18,000/- Sem (U.O.No. 2184/SFIII/Admn dated 13.04.2015)	Based on the qualifying exam, entrance test and interview
<b>DEPARTMENT OF LIBRARY &amp; INFORMATION SCIENCE</b>						
30	B.L.I.Sc	50 seats	2semester	45% marks in any degree 5% relaxation in marks for SC/ST candidates	Rs. 9,000/-	Based on the qualifying exam and entrance test
31	M.L.I.Sc.	30 seats	2semester	45% marks in BLISc degree 5% relaxation in marks for SC/ST candidates	Rs. 12,500/-	Based on the BLISc marks and interview

<b>SCHOOL OF APPLIED LIFE SCIENCES</b>						
32	M.Sc	25seats	4sem	Degree in Zoology	Rs. 22,500/-	Based on the marks

	(Fishery Biology and Aqua Culture)			or degree in Botany/Chemistry with Zoology as a subsidiary subject/B.F.Sc/BSc . Aqua culture or any other equivalent degree with 55% marks in the optional subjects. SC/ST candidates are allowed 5% relaxation in marks		of the qualifying exam, entrance test and interview
33	M.Phil (Fishery Biology & Aqua culture)	6seats	2sem	M.Sc degree in Fishery Biology & Aquaculture/Aquatic Biology & Fisheries/Zoology/ Fishery Science/ Aquaculture/Industrial Fisheries with 55% marks	Rs. 17,500/-	Based on the marks of the qualifying exam and entrance test
<b>MAHATMA GANDHI UNIVERSITY INSTITUTE OF ARTS &amp; COMMERCE, PATHANAMTHITTA</b>						
34	B. Com (F & T) B. Com (CA)	50 Seats 50 seats	6 Sem	As per Government Rules/University	9000/-year	CAP

**\*Eligibility Sl. No. 1, 4, 5,10 & 11 may vary subject to the approval of syllabus by the Academic Council**

**I Details of Special Fees for B.Sc MLT course fixed by the Govt**

Description	Special fees (Rs)			
	I year	II year	III year	IV year
Admission Fee	2,000/-	0	0	0
Registration Fee	500/-	0	0	0
Laboratory Fee	3,000/-	3,000/-	3,500/-	3,500/-
Stationary Fee	2,500/-	2,500/-	2,500/-	2,500/-
Library Fee	3,000/-	3,000/-	3,500/-	3,500/-
Miscellaneous	1,500/-	1,500/-	2,000/-	2,000/-
Caution Deposit	10,000/-	0	0	0
<b>Total</b>	<b>22,500/-</b>	<b>10,000/-</b>	<b>11,500/-</b>	<b>11,500/-</b>

## II Details of Special Fee for BPT course fixed by the Govt

Sl. No.	Item	Special fees (RS.)			
		I <sup>st</sup> Year	II <sup>nd</sup> Year	III <sup>rd</sup> Year	IV <sup>th</sup> Year
1.	Admission fee	1,000/-	0	0	0
2.	Estt. & Stationery fee	5,000/-	5,000/-	5,000/-	5,000/-
3.	Library fee	2,500/-	2,500/-	2,500/-	2,500/-
4.	Laboratory fee	2,500/-	2,500/-	2,500/-	2,500/-
5.	Sports and Co-circular activities, magazine, I.D card etc.	2,000/-	2,000/-	2,000/-	2,000/-
6.	Transportation charges for clinical posting	2,000/-	2,000/-	2,000/-	2,000/-
7.	Caution Deposit (refundable)	10,000/-	0	0	0
	<b>Total</b>	<b>25,000/-</b>	<b>14,000/-</b>	<b>14,000/-</b>	<b>14,000/-</b>

## III Details of Special fee for B.Sc Nursing fixed by the Govt.

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
		Rs	Rs	Rs	Rs
1.	Admission fee	1,000/-	Nil	Nil	Nil
2.	Medical check up & Vaccination	2,000/-	2,000/-	2,000/-	2,000/-
3.	Clinical affiliation fee	2,000/-	3,000/-	3,000/-	3,000/-
4.	Recreation/Sports fee	1,000/-	1,000/-	1,000/-	1,000/-
5.	Consumables/Stationary	2,000/-	2,000/-	2,000/-	2,000/-
6.	Transportation	7,000/-	7,000/-	7,000/-	7,000/-
7.	Caution Deposit (refundable)	10,000/-	Nil	Nil	Nil
	<b>Total</b>	<b>25,000/-</b>	<b>15,000/-</b>	<b>15,000/-</b>	<b>15,000/-</b>

#### IV Details of Special Fee for B.Pharm Course fixed by the Govt.

Description	Special fees (Rupees)			
	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year
Admission fee	2,500/-	0	0	0
Statutory Body Fee	5,000/-	5,000/-	5,000/-	5,000/-
Stationery	5,000/-	5,000/-	5,000/-	5,000/-
Medical Checkup & Vaccination, Health Insurance	2,500/-	2,500/-	2,500/-	2,500/-
Internet Charges	4,500/-	4,500/-	4,500/-	4,500/-
Caution Deposits (refundable)	10,000/-	0	0	0
Project Fees	0	0	0	10,000/-
Transportation Charges**	0	0	0	0
<b>TOTAL</b>	<b>29,500/-</b>	<b>17,000/-</b>	<b>17,000/-</b>	<b>27,000/-</b>

\*This will be subject to change based on the changes made by the University.

\*\*Transportation charges are at actual rates.

Fees applicable for Govt merit seats for various courses will be the rates as fixed by the Government.

M.Tech (one time fees) - Rs.15000/-

#### OTHER FEES

Management NRI	Library fee Rs.	Lab.	Caution deposit	Misc.	Amenities Fund	CUF	UF	GA IP	IC	MIF	S A F	Total
SME Courses 4-5,7-15	1,000 \$ 100	1,000 - \$ 50	2,000 \$ 150	1,000 \$ 50	1,500 \$ 150	400	80	10	10	100	75	7175 \$500
STAS Courses - UG 16-19	1,000 \$ 100	3,000 - \$ 300	1,000 \$ 100	1,000 \$ 100	--	400	80	10	10	100	75	6675 \$600
Courses PG 20-22	2,000 \$200	3,000 \$ 300	1000 \$100	\$100	--	400	80	10	10	100	75	6675 \$700
Courses 30-31	200	900	500	--	--	400	80	10	10	100	75	2275
Course	-	-	1,000	400	1575	400	80	10	10	100	75	3650

32-33												
Course 34	-	-	1,000	-	-	400	80	10	10	100	75	1675

**'Non Refundable Institution Development fee @ Rs. 1,000/- shall be collected from all students except from those of B. Sc (N), B. Sc MLT, B. Pharm and BPT.**

CUF- College Union Fund      MIF- Medical Inspection fee

GAIP – General Accident and Insurance Policy

Union Fund

SAF- Sports Affiliation fee-

UUF- University

IC- Identity Card

### **DETAILS OF SEATS AVAILABLE AT THE VARIOUS CENTRES.**

#### **SCHOOL OF MEDICAL EDUCATION GANDHINAGAR, KOTTAYAM**

Sl.No	Name of course	No. of seats
1	BPT	40
2	BSc MLT	40
3	BSc (Medical Radiological Technology)	20
4	BSc Medical Microbiology	45
<b>PG COURSES</b>		
2	M.Sc Medical Anatomy	10
3	M.Sc Medical Microbiology	20
4	M.Sc Medical Biochemistry	25
5	M.Sc Biomedical Instrumentation	20
6.	M. Sc. Medical documentation	25
7	Master of Physiotherapy (MPT)	15
8	Master of Hospital Administration (MHA)	25
9	Master of Public Health (MPH)	20
<b>INSTITUTE OF NURSING EDUCATION, GANDHINAGAR</b>		
1	BSc Nursing	50

**SCHOOL OF MEDICAL EDUCATION, PUTHUPALLY**

Sl.No	Name of course	No. of seats
1	BSc MLT	40

**INSTITUTE OF NURSING EDUCATION, PUTHUPALLY**

1	BSc Nursing	50
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**DEPARTMENT OF PHARMACEUTICAL SCIENCES , PUTHUPALLY**

1	M.Pharm	18
2	B.Pharm	60

**DEPARTMENT OF PHARMACEUTICAL SCIENCES, CHERUVANDOOR**

Sl.No	Name of course	No.of seats
1	B.Pharm	60
2	B.Pharm (Lateral Entry)	12+ lapsed seats
3	M.Pharm	18

**INSTITUTE OF NURSING EDUCATION – PALA**

Sl.No	Name of course	No.of seats
1	B.Sc Nursing	50

**INSTITUTE OF NURSING EDUCATION – NEDUMKANDAM**

Sl.No	Name of course	No.of seats
1	B.Sc Nursing	60

**SCHOOL OF MEDICAL EDUCATION , MANIMALAKKUNNU**

Sl.No	Name of course	No.of seats
1	B.Sc Nursing	40
2	BSc MLT	40

**INSTITUTE OF NURSING EDUCATION, PATHANAMTHITTA**

Sl.No	Name of course	No.of seats
1	B.Sc Nursing	50

**INSTITUTE OF NURSING EDUCATION, ANGAMALY\***

Sl.No	Name of course	No.of seats
1	BPT	40
2	B. Sc MLT	40

**SCHOOL OF TECHNOLOGY & APPLIED SCIENCES**

Sl.No	Name of course	No.of seats		
		PULLARIKUNNU	EDAPPALLY	PATHANAMTHITTA
1	B.Sc Computer Science	40	50	50
2	B.Sc Electronics	NIL	50	NIL
3	B.Tech(Polymer Engineering)	30	NIL	NIL
4	BSc Cyber Forensic	30	30	30
5	M.Sc Applied Electronics	30	30	NIL
6	M.Sc Computer Science	NIL	30	30
7	MCA*	40	40	40

\*Subject to revision of number of seats - 30

\*Angamaly Centre No. of seats 40 subject to the approval of syndicate

**UNIVERSITY COLLEGE OF ENGINEERING & TECHNOLOGY-  
THODUPUZHA**

Sl.No	Name of course	No.of seats
1	B Tech Polymer Engg	60
2	B Tech( ECE)	60
3	B Tech (CSE)	60
4	B Tech (EEE)	60
5	B Tech (I T)	60
6	M.Tech (AE)	36

**SCHOOL OF COMMUNICATION AND JOURNALISM**

Sl.No	Name of course	No.of seats
1	MA (J &MC)	30

**DEPARTMENT OF LIBRARY AND INFORMATION SCIENCES**

1	BLISc	50
2	MLISc	30

**SCHOOL OF APPLIED LIFE SCIENCES, PATHANAMTHITTA**

1	M. Sc (Fishery Biology & Aquaculture)	25
2	M. Phil (Fishery Biology & Aquaculture)	6

**MAHATMA GANDHI UNIVERSITY INSTITUTE OF ARTS AND COMMERCE**

Sl.No	Name of course	No. of seats
		Pathanamthitta
1	B. Com (F&T)	50
2	B. Com (C.A)	50

- i. **Fee once remitted shall not be refunded under any circumstances.** However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- ii. Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)
- iii. Registration fee has to be paid along with the filled in application form.

**How to remit the fees**

All fees except caution deposit has to be paid at the time of admission by way of an account payee **demand draft/Pay- in- slip of SBT drawn in favour of the Finance Officer**, M.G University, P.D.Hills payable at **SBT,M G University campus** branch-



Code- 669. Full postal address with PIN Code of the applicant is to be entered on back side of the DD in block letters.

Caution deposit is to be paid by way of DD/Pay in slip payable at SBT, as noted below or M.G University cash counter pay-in-slip.

1. SME – The Director, SME, payable at SBT, Medical College Branch, Arpookara.
2. STAS – The Regional Director, STAS, Edappally/Pullarikkunnu/Pathanamthitta (as the cases may be) payable at SBT.
3. DCJ – The Director, SCJ, payable at SBT, M.G. University campus branch.
4. DLIS – HOD, DLIS, payable at SBT, M.G. University campus branch.
5. SALS – The Director, SALS payable at SBT, Pathanamthitta.

### **SCHEDULE OF REMITTANCE**

**Fee for the I semester of all the courses are to be remitted at the time of admission.** For all subsequent semesters, fee should be remitted without fine within the Fifth working day after the commencement of each Semester and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for DD pay-in-slip drawn at prior date but submitted after the last day of remittance without fine. If the fees and fine are not paid before the last opportunity of payment of that installment, the name of the student shall be removed from the rolls of the college w.e.f the date following the expiry of the period and students shall not get the benefit of attendance from the date of removal from the rolls of the colleges. (Rule of Kerala University I ordinance 1978 Chapter VIII (5) is applicable to default of semester fee remittance. NRI candidates should submit \$ exchange rate certificate from SBT on the date of the DD.

### **Reservation Quota**

1. Only the candidates of Kerala origin are eligible for claiming seats under reservation.
2. In the case of socially and educationally backward class candidates, the annual family income limit shall be the latest one prescribed by the Government. (i.e. annual income of all members in the family from all sources taken together). They should produce a community and Non-creamy layer certificate issued by the Revenue Officer not below the rank of Village Officer/Tahasildar. In the case of Latin Catholic/Anglo Indians their certificate should specifically exclude the other community
3. Candidates claiming reservation under Scheduled Caste/Scheduled Tribe should obtain Caste/Community Certificate from the Tahasildar concerned.
4. Candidates seeking admission against the seats reserved for SC/ST quota should submit the certificate from the Principal of the College last attended showing whether they had availed fee concession during the academic year. Students from other states should get the fee concession from their respective states. SC/ST candidates are exempted from paying fees other than caution deposit and amenities fund provided they have not availed of such concession for any UG/PG course earlier.
5. The seats unavailed by Scheduled Caste candidates will go to Scheduled Tribe candidates and vice versa. The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to Merit Quota.
6. Other Eligible Candidates (OEC) have no separate quota. They will be considered only against the seats unavailed by SC/ST candidates. They should furnish community and income certificate obtained from the Village Officer concerned. For such seats, the annual family income limit shall be the latest one prescribed by the Government.
7. Children of inter-caste married couple claiming communal reservation SC/ST quota should produce community certificate from the Village Officer/Tahasildar. Seats falling vacant under SC/ST quota are mutually transferable.

8. 5% of seats in all UG and PG course in SME & STAS are reserved for students sponsored by Non-Resident Indians (NRIs) and the admission is arranged from a separate merit list. Those who seek admission to NRI quota also, should remit additional fee of Rs. 500/- towards Registration fee. NRI candidate should be prepared to pay fees in US dollars or equivalent sum in Indian currency. Foreign nationals will also be considered as NRI candidates. All unfilled vacancies under this category will go to the open merit quota. Along with the filled in application form, NRI candidate and parent/guardian should submit a joint declaration on stamp paper worth Rs. 100/- stating that they may be considered under the NRI quota only and they are willing to pay the NRI fees either in US dollars or equivalent currency, through out the course of study and also that no request for change from NRI quota to general category, shall be made in future. No request for transfer from NRI quota to general category will be entertained by the University.
9. Reservation of seats and relaxation of marks for all courses will be granted based on the rules of the University. The existing percentage of reservation is Ezhava/Thiyya-9%, Muslim-8%, Latin Catholic/ Anglo-Indian-3%, Other Backward Christian including SIUC and converts to Christianity from SC-1%, Other Backward Hindus-3%, SC-8%, ST-2%, Children of MGU permanent staff (for UG courses only)-5%, the ward of Ex-service men-2%, Handicapped-3%. Viswakarma and related communities (VK) 2%, Dheevera and related communities (DE) 2%, Kusavan and related communities (KS) 1% and Kudumbi 1%. Reservation to NCC and NSS candidates will be done according to Govt. rules.
10. Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer.
11. i) Weightage of 10% of seats for admission to SME UG course in Puthuppally Centre to candidates belonging to Ayarkunnam, Akalakunnam, Manarcaud, Kooroppada, Meenadom, Pallikkathodu, Pampady, Panachikkad, Vakathanam, Vijiyapuram and Puthuppally Grama Panchayats in the order of merit.  
 ii) Weightage of 10% seats for admission to BSc Nursing course in INE, Nedumkandam to candidates belonging to Udumbanchola Taluk in the order of merit.  
 iii) Weightage of 10% of seats for admission to BSc Nursing course in the INE, Pala to the candidates belonging to Pala Municipality, Marangattupally, Karoor and Mutholy Grama Panchayaths in the order of merit provided to ensure admission to at least one applicant from each local body, if there are applications from each local body.  
 iv) Weightage of 10% seats for admission to BSc Nursing and BSc MLT course in the SME, Manimalakunnu to the candidates belonging to Pampakuda Block Panchayat in the order of merit.
12. Two seats reserved for candidates who have graduated from SME for admission to PG courses at SME.
13. One seat is reserved for BSc MRT and BPT course for candidates having two year Diploma approved by M G University in the appropriate subjects.
14. Seats are reserved for (i) MHA course as follows: 25% for Science graduates, 25% for BA/B.Com holders, 50% for professional degree holders (ii) MPH-40% for Arts and Commerce, 40% for Science and 20% for professional degree courses.

#### **Seat reservation under LECTURER Quota**

- MPT course. One seat  
 M.Pharm. One seat per center
- The applicants under teacher's quota should have minimum five years teaching experience in the institution of SME and satisfy the conditions prescribed therein for admission to the course. They shall also execute a bond with the University as prescribed and abide by the rules of the University .

**WHERE TO APPLY**

Duly filled in application forms should be sent to the **Director** as follows:

(The fee has to be remitted by way of **Demand Draft/ pay in slip in favour of the Finance Officer, M G University, Priyadarsini Hills P O, Athirampuzha, Kottayam** payable at **SBT, M G University Campus branch.**)

Institution	Courses	
SME	All UG courses	One form is enough for all these courses. Apply to the Director, SME, M G University, Gandhinagar P O, Kottayam-686 008
	All PG courses	Separate form for MPharm course. One form is enough for other courses
STAS	UG Courses	CAP
	MCA, MSc(AE),	One form is enough for one course, at different centers. Apply to the Director, STAS, Pullarikunnu, Malloosery P O, Kottayam-686 041
	M.Sc (Comp.Sc)	CAP

**General Information**

1. Where to get:

**The application and Prospectus of self financing admission 2016-17 will be available in the official website of the University. [www.mgu.ac.in](http://www.mgu.ac.in)**

**The Forms of the previous years are not valid**

The applicants can download the application forms and prospectus from the above site.

2. Registration fee: The applicant has to remit **Rs. 400/-** as Registration Fee (for SC/ST candidates Rs. 200/-).

The fee may be remitted either by way of Demand Draft /pay-in-slip in favour of the Finance Officer, M G University, Priyadarsini Hills P O, Athirampuzha, Kottayam payable at SBT, M G University Campus branch or by way of pay-in-slip of State Bank of Travancore **A/C No. 67223140391** for SME courses and **A/C No. 67223235830** for STAS courses.

The address of the candidate should be written in bold letters on the reverse of the DD.

3. How to apply: One form is enough to apply for all UG courses from 1 to 7 at School of Medical Education. .

One form is enough to apply to one course at different centres under School of Technology and Applied Sciences. Separate application forms are necessary for all other courses.

**Eligibility:**

**6. Those who possess the approved minimum qualification can apply. Only the courses or their equivalents approved by the M G University shall be reckoned as minimum qualification.**

**7. Those who are awaiting the results of the qualifying examination can also apply. They shall produce the mark list on or before the dates stipulated in the schedule of admissions.**

**8. There is no age limit for admission**

**9. Candidates belonging to SEBC whose total annual family income does not exceed the prescribed limit approved by the Govt. will have a relaxation of 3% marks in the qualifying exam. 5% relaxation for OEC candidates. Eligible relaxation in marks for SC/ST candidates**

**10. Those who have qualified from Universities other than M G University/Board of Examinations in Kerala/CBSE/ICSE should produce eligibility/recognition certificate from this University and Migration Certificate/NOC from the parent University/Board at the time of admission.**

**4. Selection:** All admissions shall be based on **merit** either solely based on the marks of the qualifying examination, or taking into account the score obtained in the entrance test or both.

The University will conduct an entrance test for courses as notified

NRI quota is available for courses under SME & STAS.

Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.

Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.

Those who are awaiting the results of the qualifying examinations can also apply.

Reservation, concession based on income and community will be allowed according to the rules of the University/Government.

For 50% seats other than Govt merit seats the students will be ranked according to the merit list prepared by SME and will be called for counseling where they can select the best available course and request for better options.

Admission list shall be published at the Main Office of the respective institution and at the office of the Public Relations Officer.

The candidates who are selected will be informed by post. Candidate should appear for the entrance test and interview at their own expense.

If the candidate fails to appear for the test/interview or to remit the fee in time he/she will lose the chance.

All admissions will be provisional until the University finalizes it.

No rounding off of the percentage of marks to the nearest whole number is permitted.

University will not be responsible for delay in communication or late receipt of the memo sent by the University.

Incomplete applications will be rejected

**No request for transfer from NRI quota to general category will be entertained by the University.**

If by any circumstance the enrolment of any course does not reach half of the sanctioned strength, that course will not be conducted during this academic year.

**Candidates shall be transferred to a different centre of study, if the University decides to do so.**

**The University reserves the right to cancel/modify the existing rules and to cancel any center, shift the venue of the center or amalgamate two or more centers.**

*The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.*

**5. Dates to remember:**

- |   |               |
|---|---------------|
| i) Application forms of all courses will be available in the website from | : 26.05.2016  |
| ii) Last date to receive the filled in application forms at SME / STAS    | : 20 .06.2016 |

Place: Priyadarsini Hills  
Date: 25.05.2016

**Sd/-  
REGISTRAR**

