

MAHATMA GANDHI UNIVERSITY

No. Ad AIII/2/858/2011/Admn

Dated, Priyadarsini Hills, 26.02.2016.

C I R C U L A R

Sub:- 10th Pay Revision - Submission of undertaking for revision of pay w.e.f 1.07.2014-reg.

Ref:- G.O.(P) No.10/2016/Fin. Dated 21.01.2016.

As per G.O. (P) No.24 /2016/ (1)/Fin Dated, 17/02/2016, the Government of Kerala have directed to produce undertaking in the format which is appended to this Circular, by the employees for revision of pay w.e.f 1.07.2014.

Hence all the employees of the University are directed to furnish the undertaking in the format to the Pay Revision Cell within two weeks from the date of this Circular.

**Assistant Registrar I (Admn)
For Registrar**

To

1. All Sections/Departments/Schools/Centres
2. PS to VC/PVC
3. PA to Regr./FO/CE
4. All JR/DR/AR
- 5) Content Management Section (for publishing in the website.
- 6) PRO/JD, KSAD, MGU.
- 7) Records Section/Notice Board
- 8) SF/DF/File copy

Pay Revision 2014

Form of Undertaking

(vide G.O.(P)No. 10/2016/Fin. dated 21-01-2016)

I..... hereby agree to refund excess pay and allowances, if any, drawn by me, in case it is found later(even if it is due to erroneous fixation) that I have been paid such excess.

Signature:

Name:

I D No:

Designation:

Section :

Station:

Date:

Countersigned by :

Name:

Designation: