



MAHATMA GANDHI UNIVERSITY
Institute for Contemporary Chinese Studies (ICCS)

DR. C. VINODAN
Hon. Director

No. ICCS/QN/1/10/2016

07.10.2016

QUOTATION NOTICE

Sealed competitive quotations are invited for the supply of below mentioned appliances/ items at the ICCS. Quotations in sealed covers super scribed "**Quotations for the Supply of Laptop/Printer/LCD Projector/Office Furniture**" should reach the office of the undersigned on or before 20 October 2016, 4.00 p.m.

Sl. No.	Item	Quantity
1.	Laptop with genuine OS Intel core i5 Processor, with 4 GB RAM, 1 TB HDD, DVD Writer - 15.6" Full HD display	01
2.	Color LaserJet Pro M176n Laser Multifunction Printer	01
3.	L.C.D. Projector	01
4.	Office Chair	04
5.	Computer Chair	01
6.	Book case with sliding glass (66"x33"x12")	01

Terms and Conditions

1. Quotations in sealed covers super scribed "Quotation for the Supply of Computers/Furniture" should be received at the office on or before 20 October 2016, 4.00pm.
2. Tender forms and its details can be obtained from the University General Store on all working days by paying the form fee @ 0.15% of PAC + @5% of its VAT.
3. For ensuring the guarantee relating to the quality of articles supplied a written agreement must be submitted by the firm.
4. Income tax @ 2% of PAC should also be remitted to Central Government. Qualified bidders should remit @ 5% of PAC as security deposit.
5. Items should be supplied and installed by the supplier to the above address.
6. No freight/unloading charges will be paid by the undersigned.
7. After successful supply/installation payments shall be made to the supplier in accordance with University rules.
8. Detailed brochure of items should be enclosed with the quotations.
9. The undersigned shall have the right to reject any quotations and to cancel/postpone/adjourn the purchase without assigning any reason.
10. The quotations shall have a validity of at least 120 days. For further details contact the office (9am to 5 pm) on working days.



Director

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