

Application Fee : Rs. 20/-

THIRD & FOURTH Semester



Details of Fee remitted to University Fund:
Rs.....Univ. Cash
Counter Chalan No. No./ Friends Janasevana
Kendram/SBT Receipt
No.....Date.....

MAHATMA GANDHI UNIVERSITY

APPLICATION FOR REGISTRATION

THIRD & FOURTH SEMESTER B.A./B.Com. Degree Examination March/April, May/June 20.....

EVERY COLUMN EXCEPT REGISTER NUMBER TO BE CAREFULLY FILLED IN BY THE CANDIDATE

REGISTER NUMBER:

Centre and place of Examination (in Block Letters) (Change of Centre will not be permitted)			
Name of Programme		B.A. / B.Com.	
Core (for B.A.)/Optional (for B.Com.)			
Name of Candidate (As per Qualifying Certificate) (Women Candidates should add the word "women" after their names)	In English (In Block letters)		
	In Mother-tongue		
Age and Date of Birth		Place of birth with District and Taluk	
Name, occupation & annual income of father or guardian			
Community with sub-division, if any		Religion	
Candidates eligible for exemption from payment of Examination Fee should state whether they belong to Scheduled Caste, Scheduled Tribes or Other Backward Community and if so whether they are appearing for the first, second or third consecutive chance			
Permanent Address with Telephone/Mobile No. (in BLOCK letters)	Address to which communications are to be sent with Telephone/Mobile No. (in BLOCK letters)		Passport Size Photograph (bust to be pasted here)
Name & Designation of the Identifying Officer	Dated Signature of the Identifying Officer (To be signed on the Photograph)		
The year in which and the college through which the candidate was registered as a Matriculate of the Mahatma Gandhi University.			

Register Number and Year of appearance, at the First & Second Semester B.A./B.Com. Examination and the college through which appeared	Reg. No.	Year	Core Course	Exam. Centre
Details of Parts or Part of the Third/Fourth Semester Examination for which the candidate appears now	Common Course English	Common Course II Language	Core Course	Exam Centre
			Complementary course	
Common course selected under II Language				
Common course (II Language), if appearing for the examination				
Subjects selected under Part III (Main)/Core Course, Complementary course, if appearing for the examination	Third Semester		Fourth Semester	
	Core		Core	
	1.....		1.....	
	2.....		2.....	
	3.....		3.....	
	4.....		4.....	
	5.....		5.....	
	Complementary		Complementary	
	1.....		1.....	
	2.....		2.....	
If the candidate has already passed in any part/course at the second year/Third & Fourth semester examination, state the Register Number, year of passing and Grade obtained		Reg. No. & year	Grade obtained	Centre of Examination
	Common course English			
	Common course II Language			
	Choice Based Core Course/Main			
	Complementary course/Subsidiary			
Year/Semester or Years/Semesters if any, in which the candidate has already appeared for the second year/Third & Fourth Semester examinations, centre of examination and Reg. No. with years of all appearances		Reg. No. & year	Grade obtained	Centre of Examination
	Common course English			
	Common course II Language			
	Complementary course/ Subsidiary			
	Core			

Station:.....

Date :.....

Signature of the Candidate

(All Entries except Register Number are to be made in by the Candidate)

HALL TICKET



MAHATMA GANDHI UNIVERSITY

THIRD & FOURTH SEMESTER B.A./B.Com. Degree Examination
March/April, May/June 20.....

1. Centre of Examination :		Register Number	
2. Name of Programme		B.A. / B.Com.	
3. Core (for BA)/Optional (for B.Com.)			
4. Name of Candidate (in Block Letters)			
Papers/Courses of the Third Semester Examination for which the candidate appears 1. Common Course (English) Title (.....) Title (.....) 2. Common Course (II Language) Title (.....) 3. Core Course Title (1.....) Title (2.....) Title (3.....) Title (4.....) Title (5.....) 4. Complementary course Title (1.....) Title (2.....) 5. Optional Course-I/Elective Paper-I (for B.Com.) Title.....		Papers/Courses of the Fourth Semester Examination for which the candidate appears: Common Course (English) Title (.....) Title (.....) Common Course (II Language) (Title.....) Core Course Title (1.....) Title (2.....) Title (3.....) Title (4.....) Title (5.....) Complementary course Title (1.....) Title (2.....) 5. Optional Course-II/Elective Paper-II (for B.Com.) Title.....	
		Passport Size Photograph (recent) to be pasted here)	
Signature of the Candidate (To be signed in the presence of the identifying Officer) Name & Designation of the Identifying Officer Dated signature of the Identifying Officer (To be signed on the photograph)			

Office of the Mahatma Gandhi University
Kottayam

CONTROLLER OF EXAMINATIONS

INSTRUCTIONS TO CANDIDATES

1. The fee for the Examination is Rs. 50/- for each paper + Rs. 50/- for each Practical + Rs. 25/- and Rs. 100/- for mark list and CV. Camp respectively. (Separate remittance should be made for each Programme).
2. The fee must be paid through Pay-in-slip at M.G. University cash counter/Friends Janaseva Kendra or D.D drawn of the Finance Officer, M.G. University, payable at S.B.T. M.G. University Campus Branch (code No. 669). No application will be registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.
3. Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from them, Kudumbies etc., who are eligible for exemption from payment of examination fees, should forward their applications through the Principals of the Colleges from where they were presented for the examinations. Applications received directly from such candidates without examination fees will not be entertained by the University.
4. The mark list of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination.
5. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.
6. Candidates are prohibited from writing on their hall tickets or question papers. They are also prohibited from writing their names on any part of the answer books. Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book.
For eg., if the Reg. No. of the candidate is 27380, the candidate shall write in letters "Two Seven Three Eight Zero". They are strictly prohibited from writing their Register Numbers on any other page of their answer books. Violation of this rule will involve rejection of answer books.
7. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the room during the period allotted for a paper will be allowed to return within that period.
8. Candidates are prohibited from introducing into the examination hall any book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taker by a candidate and his/her rustication for a period to be decided by the University.
9. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination, he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.

(Sd/-)
CONTROLLER OF EXAMINATIONS

