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കേരള സർക്കാർ
Government of Kerala



Regn. No. KERBIL/2012/4
dated 5-9-2012 with R.
Reg. No. KL/TV(N)/634/2015.

74
Ad. Aiii / Ad. Aii / Ad. Aii

കേരള ഗസറ്റ്
KERALA GAZETTE

അസാധാരണ
EXTRAORDINARY



ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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GOVERNMENT OF KERALA

Abstract

HIGHER EDUCATION DEPARTMENT—METHOD OF APPOINTMENT, QUALIFICATION
ETC. TO THE CADRES OF ASSISTANT AND COMPUTER ASSISTANT GR. II
UNDER THE UNIVERSITIES OF KERALA—ORDERS ISSUED

HIGHER EDUCATION (B) DEPARTMENT

G O. (P) No. 7/2016/H.Edn.

Dated, Thiruvananthapuram, 26th February, 2016.

Read:—Letter No. AV(2) 27/16/GW dated 14-1-2016 from the
Secretary, KPSC, TVM.

ORDER

As per Rule (3) of the Kerala Public Service Commission (Additional
functions as respects the services under the Universities) Act, 2015, the
appointment to the non-teaching posts of the Universities in Kerala has

been given to the Kerala Public Service Commission. Special Rules/Executive Orders governing the method of appointment, qualification etc. to the cadre of Assistant and Computer Assistant Gr. II under the Universities in Kerala have not been framed by the Government in tune with the provisions in the aforesaid Act.

Since the procedure for appointment of non-teaching posts under the Universities in Kerala through Kerala Public Service Commission was delayed due to administrative reasons, the smooth functioning of the Universities has been hampered due to the dearth of non-teaching staff. In order to tide over the exigent condition prevailing in the Universities, due to the dearth of non-teaching staff, the Government considered the possibility of recruiting candidates to the posts of Assistants and Computer Assistant Gr. II under the Universities in Kerala from the existing rank list of Assistants and Computer Assistant Gr. II in the Government Secretariat etc. The Kerala Public Service Commission in the paper read above advised the Government to issue an executive order showing the method of appointment, scale of pay, qualification, age, period of probation etc. for considering appointment of non-teaching staff under the Universities.

Government after having examined the matter in detail and in order to overcome the dearth of non-teaching staff under the Universities urgently, are pleased to prescribe the following for the appointment to the cadres of Assistants and Computer Assistant Gr. II

Sl. No.	Category	Method of Appointment	Scale of pay	Qualification	Age
1	Assistant	Direct Recruitment	13900-24040 (Pre-revised)	A Degree in any faculty from a recognized university or its equivalent	18-36 (with usual relaxation to SC/ST and other eligible categories)
2	Computer Assistant Gr. II	Direct Recruitment	10480-18300 (Pre-revised)	1. SSLC or its equivalent 2. Higher grade certificate in Typewriting (English) (KGTE) and Computer Word Processing or its equivalent 3. Lower grade certificate in Typewriting (Malayalam) (KGTE) or its equivalent.	18-36 (with usual relaxation to SC/ST and other eligible categories.)

Appointing authority:—The Registrars of the respective universities shall be the appointing authority.

Probation.—The candidates selected to the cadre of Assistant and Computer Assistant Gr. II under the Universities in Kerala shall be on a probation for a period of 2 years on duty within a continuous period of 3 years, during which the candidates selected as Assistants shall pass Secretariat Manual and Accounts Tests.

The Special Rules on this subject and pertaining to the other categories of non-teaching staff under the universities will be issued separately.

Necessary amendments in this regard and for the other non-teaching posts shall be made in the Statutes by the respective Universities.

By order of the Governor,

B. SRINIVAS,

Principal Secretary to Government.

To

The Chairman, Kerala Public Service Commission.

The Registrar, University of Kerala / Kannur University / Cochin University of Science and Technology / Thunchath Ezhuthachan Malayalam University / University of Calicut / Mahatma Gandhi University, Sree Sankaracharya University of Sanskrit / Kerala Agricultural University / Kerala Veterinary and Animal Sciences University / Kerala University of Health Science / Kerala University of Fisheries and Ocean Studies / APJ Abdul Kalam Technological University.

The Accountant General (A & E/Audit).

The Secretary, P & ARD.

The Secretary, Finance Department.

Office Copy and Stock File.

Copy to:—

P. A. to Additional Chief Secretary, Finance Department.

P. A. to Principal Secretary, Higher Education Department.

To

The Registrar,
Mahatma Gandhi University, Kottayam (with CL).

MAHATMA GANDHI UNIVERSITY

Endt.No.5604/Ad.AIII/2/2016/Admn.

Dated 25th October 2016

Sanction has been accorded by the Vice-Chancellor exercising the powers under Section 3.10(17) of the Mahatma Gandhi University Act 1985 to implement the G.O.(P) No.7/2016/H.Edn. dated 26/02/2016 in the University.

Orders are issued accordingly.

Sd/-
SREELATHA N
ASSISTANT REGISTRAR I(ADMN.)
FOR REGISTRAR

To

1. PS to VC/PVC.
2. PA to Reqr/FO/CE.
3. JD, KSAD, MGU.
4. AR I/DR I/JR I (Admn.).
5. All Sections/Departments/Schools/PF section.
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FORWARDED/BY ORDER


SECTION OFFICER