



# MAHATMA GANDHI UNIVERSITY

PRIYADARSINI HILLS P.O., KOTTAYAM, KERALA – 686 560.

No. Ad.BIV/1/3254(R)/2016

Dated, P.D Hills, 24.05.2016.

## QUOTATION NOTICE

Competitive quotations are invited, for the supply of **1** (No) of Photostat Machine, for the use of the Administrative Block of the University under **Buy back Scheme**, to the Store Keeper, General Store, Mahatma Gandhi University, Priyadarsini Hills P.O, Kottayam-686 560 subject to the following conditions.

SL. No.	Item & Specifications	Quantity	Place of Installation
1	<p><b><u>General Specification</u></b></p> <p>Speed B/W PPM (A4) – 20 or above, Paper size: Max-Min A3 to A5, Paper Weight (g/m<sup>2</sup>) Main body :70 g/m<sup>2</sup> or above , Bypass Tray : 150 g/m<sup>2</sup> or above, Paper capacity Std (sheets) 250 or above Warm Up Time Below 100 sec Duplex STD Zoom 25 % to 400 %</p> <p><b><u>Printer</u></b></p> <p>Network Printer : STD , Resolution (dpi) 600x600, Interface Std : USB 2.0 Compatible, Ethernet 100 Base – TX/ 10 Base – T , Printing :Duplex</p> <p><b><u>Scanner</u></b></p> <p>Network Scanner : STD Resolution : 150 dpi x 150 dpi, 300 dpi x 300 dpi, 600dpi x 600 dpi Size : A3 Lengthwise, A4, A5, B4 Lengthwise, B5 Interface : 10/100 Base – T Network I/F, USB 2.0</p> <p><b><u>Copier</u></b></p> <p>Paper size (Max.):A3, Continuous Copy (Max. Copies : 999, Resolution Scan B/W (dpi) : 600 x600 Zoom range (%) : 25-400</p>	<p><b>1 (No)</b></p> <p><b>One</b></p>	<p><b>Administrative Block</b> of the University under <b>Buy back Scheme</b></p>
	<p>Machines under buyback scheme</p> <ol style="list-style-type: none"><li>1. SHARP MFD AR 5520N</li><li>2. CANON iR 1600</li></ol>	<p><b>2 (Nos.)</b></p> <p><b>Two</b></p>	<p>(Admn. Hall &amp; Roneo)</p>

The sealed envelope containing the quotations should be Superscripted “Quotation for the supply of 1 (No) of Photostat Machine, for the use of the Administrative Block of the University under Buy back Scheme , QN.No. Ad.BIV/1/3254(R)/2016 Dated 08.06.2016” and be addressed to **THE REGISTRAR, MAHATMA GANDHI UNIVERSITY, PRIYADARSINI HILLS P.O, KOTTAYAM, 686560**. The last date for receiving the quotations will be at **02.30 Pm on 08.06.2016 and will be opened at 03.00 pm** on the same day.

## **CONDITIONS**

1. The quoted price should be inclusive of all taxes/freight/Installation etc.
2. Customs/Excise duty exempted price should also be quoted.
3. The quotations should have at least three months validity period.
4. Brochure of different models quoted should be enclosed.
5. Warranty, AMC conditions, nearest service centre details, user references, necessary supporting catalogues and demonstration should be provided.
6. The right to accept or reject the quotations without assigning any reason rests entirely with the undersigned.
8. If the product has a valid DGS&D rate contract it may be quoted.
9. If the date of receipt and opening of the quotations is declared a holiday the next working day shall be the last date for the purpose.

Sd/-  
ESTATE OFFICER  
For REGISTRAR

APPROVED FOR ISSUE

Sd/-  
SECTION OFFICER

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2. PRO (For Publication in Three leading Malayalam Dailies and in the University website)
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